Bids and Awards Committee

Provincial Capitol, City of San Fernando, Pampanga

REQUEST FOR QUOTATION

RFQ Number: 260778
Date:

Company
Name: _____
Address: _____
Contact Number: _____ Email Address: _____

The Provincial Government of Pampanga through its Bids and Awards Committee intends to procure; PR Number: **26-3252** PR Date: **7/27/2026** End User **Governor's Office** Purpose: **SUPPLY AND INSTALLATION OF AIR-CONDITIONING UNIT AT GOVERNOR'S OFFICE** through **Section 34 SMALL VALUE PROCUREMENT** of the Implementing Rules and Regulations of Republic Act No. 12009.

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to the Bids and Awards Committee (BAC) duly signed by you or your authorized representative not later than 9:00 a.m. 01 SEP 2026.

APPROVED BUDGET FOR
THE CONTRACT (ABC)
PhP305,000.00

FRANCIS V. MASLOG
CHAIRPERSON
Bids and Awards Committee

TERMS AND CONDITIONS

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current **Mayor's Permit, Philgeps Registration Number, income/BIR Tax Return** (for ABCs above Php 500,000.00) and **Omnibus Sworn Statement** (for ABC's above Php 50,000) upon submission of quotation. In lieu of the Mayor's Permit and Philgeps Registration Number, the Philgeps Certificate of Platinum Membership may be submitted. For new businesses, submit the BIR Certificate 0f Registration and latest quarterly return or percentage tax.
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The Provincial Government of Pampanga reserves the right to waive any required formality in the proposals received, and select the proposal which it determines to be the most advantageous to the government.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, requirements and other terms and conditions stated herein.
- The RFQ, Purchase Order (PO), and other related documents for the above-stated Procurement projects shall be deemed to form part of the contract.ission of the same.

Item No.	Qty	Unit	Item Description	Offered Model /Brand (if applicable)	Statement of Compliance ("Comply or Not Comply")	Unit Price	Total Price
			SUPPLY AND INSTALLATION OF AIR-CONDITIONING UNIT AT GOVERNOR'S OFFICE				
1	1	unit	3.0HP Wall Mounted Air-Conditioning Unit (Governor's Office) - Inverter, 230V, Single phase, R410a Freon - Cooling Seasonal Performance Factor: Atleast 4 - 30ft from indoor unit to outdoor unit				
2	1	unit	3.0HP Wall Mounted Air-Conditioning Unit (Staff Room) - Inverter, 230V, Single phase, R410a Freon - Cooling Seasonal Performance Factor: Atleast 4 - 40ft from indoor unit to outdoor unit				
			• Any material or work that deemed to be necessary to make the air-conditioning unit functional is included in this package.				

Item No.	Qty	Unit	Item Description	Offered Model /Brand (if applicable)	Statement of Compliance ("Comply or Not Comply")	Unit Price	Total Price
			SPECIAL CONDITION OF THE PROJECT: 1. All aircon units being supplied and installed are inclusive of: a. Installation of ACCU Platform b. Copper pipes, fittings and insulation (foam & polyethelene tape) c. Condensate drain line pipings d. Hangers and supports e. Electrical works needed f. Masonry repair works g. Complete commissioning and testing h. All conduits, pipes, fittings, wirings, etc., shall be embedded into walls or ceiling. i. Includes restoration and re-finishing works				
			TERMS OF REFERENCE: 1. Printed document with the specifications of the items being offered must be attached to the quotation. 2. Brand & model of the items being offered must be indicated in the quotation. 3. Must have atleast one (1) service facility in Pampanga with 24/7 on call technician for after sales service. 4. The procuring entity reserves the right to conduct product testing/inspection if necessary to determine the fitness of the item/s being offered by prospective supplier/s. 5. Brand of the air-conditioning unit must have been in the Philippine market for at least fifteen (15) years and must be of the latest model. 6. Technical drawing lay-out based on the actual inspection conducted must be submitted together with the quotation or evaluation.				
			AFTER SALES SERVICE: 1. At least one (1) year warranty on parts & service. 2. Five (5) Years Warranty on Compressor including parts & service. 3. One (1) Year Free Cleaning Services, every three (3) months. 4. Defective items discovered within seven (7) days from date of installation must be replaced within 24 hours upon notification by the end-user at no cost to the procuring entity.				
			MANPOWER REQUIREMENTS: 1. Atleast one (1) Certified Tesda Aircon Technician 2. Must submit a copy of Tesda Certificate of Aircon Technician, Certificate of Employment or engagement contact/agreement together with the quotation.				
			SCHEDULE OF REQUIREMENTS: > Delivery & installation within ten (10) days upon receipt of PO/NOA.				

Total Offered Quotation : (in figures) _____

Total Offered Quotation : (in words) _____

Having carefully read and accepted the Terms and Conditions, including the technical specifications. I/we offer to supply/deliver the item/s as noted above.

_____

Supplier/ Authorized Representative signature over printed name
Designation: _____
Contact Number : _____
Email Address: _____

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