



JAN 15 2025

RFQ No. **250032**
P.R. No. / Date / End User / Purpose:
(25-0215 1/10/2025 GOVERNOR'S OFFICE Meals to be served during the meeting of the Governor with the Pampanga Mayors on January 24, 2025)

REQUEST FOR QUOTATION
Small Value Procurement

Company Name: _____
Address: _____
Tel. No.: _____

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than **4:00 p.m. JAN 21 2025**

APPROVED BUDGET FOR THE CONTRACT (ABC): PhP 64,000.00	FRANCIS V. MASLOE CHAIRPERSON Bids and Awards Committee
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TERMS AND CONDITIONS

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPs Registration Number, and Income/BIR Tax Return (for ABCs above P500,000.00) upon submission of quotation. In lieu of the Mayor's Permit and PhilGEPs Registration Number, the PhilGEPs Certificate of Platinum Membership may be submitted. For new businesses, submit the BIR Certificate of Registration and latest quarterly return or percentage tax..
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	40	pax	<p>Full Catering Service (open buffet) for the meeting of the Governor with the Pampanga Mayors on January 24, 2025.</p> <p>BREAKFAST - to be served at Executive House, Main Capitol Building, Capitol Compound, Sto. Niño, City of San Fernando, Pampanga</p> <p>Arrozcaldo Tokwat Baboy Dinuguan at Puto Sotanghon Coffee / Tsokolateng Batirol Bottled Water 350ml</p> <p>LUNCH - to be served at Bren Z. Guiao Convention Center, City of San Fernando, Pampanga</p> <p>Swam Mais Lagat Amplaya Roastbeef Sisig Relyenong Bangus Chicken BBQ Steamed Rice Buko Salad, Kamote / Saging with Butter Iced Tea in a glass Bottled Water 350 ml</p> <p>TERMS AND REFERENCE: 1. Food should be on a open buffet set up. 2. Supplier must provide all the personnel requirements and paraphenals for this project. 3. Tables, chairs and covers shall be provided as required by the end-user. 4. Must have fully equipped food service facility in the locality.</p> <p>AFTER SALES SERVICE: 1. Delivered spoiled and soiled meals must be replaced within one (1) hour.</p> <p>SCHEDULE OF REQUIREMENTS: 1. Changes in date, time and place upon notification of the end-user on a 24-hour advance notice.</p>		
Total Lot Price					

Note: The winning supplier shall submit a duly signed and notarized Omnibus Sworn Statement prior to notice of award.

THE BIDS AWARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

Supplier's authorized representative signature over printed name

Designation: _____

Contact No.: _____

Email Address.: _____

BAC CANVASSER

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