



Republic of the Philippines  
Province of Pampanga

**Bids and Awards Committee**

Provincial Capitol, City of San Fernando, (P) / (045) 435-5901

JAN 10 2025

RFQ No. **25-0013**

P.R. No. / Date / End User / Purpose:

**(25-0159 1/8/2025 SANGGUNIANG PANLALAWIGAN Managed Buffet (Breakfast & Lunch) to be served during sessions and presentations for three (3) months)**

**REQUEST FOR QUOTATION**

Small Value Procurement

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Tel. No.: \_\_\_\_\_

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than **4:00 p.m. JAN: 14 2025**

APPROVED BUDGET FOR  
THE CONTRACT (ABC):  
**PhP 847,500.00**

**FRANCIS V. MASLOG**  
CHAIRPERSON  
Bids and Awards Committee

**TERMS AND CONDITIONS**

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPs Registration Number, and Income/BIR Tax Return (for ABCs above P500,000.00) upon submission of quotation. In lieu of the Mayor's Permit and PhilGEPs Registration Number, the PhilGEPs Certificate of Platinum Membership may be submitted. For new businesses, submit the BIR Certificate of Registration and latest quarterly return or percentage tax..
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
			Managed Buffet (Breakfast & Lunch) to be served during sessions and presentations for three (3) months		
1	750	pax	<b>Breakfast</b> 1 Bottled water, 350 ml  1 Choice of Rice (Plain rice, Garlic rice)  <b>Choice of one (1) in every variants served in breakfast plate:</b> Variant 1: Tocino/ Hotdog/Longganisa/ Luncheon Meat/Sausage Variant 2: Lugaw w/ Chicken & Egg/Tokwa't Baboy/Pancit/ Lumpiang Togue/ Pandesal w/ Pastil/ Pancit Palabok Variant 3: Paksiw na Bangus/Mackerel/ Tinapa/ Daing na Bangus Variant 4: Scrambled egg/Sunny side up		

		<u>Item Description</u>	<u>Unit Price</u>	<u>Total Price</u>
1300	pax	<p><b>Lunch</b></p> <p>1 Bottled water, 350 ml</p> <p>2 Choice of dessert from any of the ffg: Minatamis na Saging or Kamote/Fresh fruits in Season/Maja Blanca/ Halaya Ube</p> <p>1 Choice of Rice (Plain rice, Garlic rice)</p> <p><b>Choice of one (1) in every variants served in lunch plate:</b> Variant 1: Pork Adobo/ Dinuguan/ Sinigang na Baboy/ Kare-kare/ Asadong Baboy/ Menudo Variant 2: Asadong Manok/ Sinigang na Manok/ Chicken Pastel/ Chicken Curry/ Chicken Potchero Variant 3: Ginisang Labanos/Ginisang Sitaw/ Miki &amp; Patola/Ampalaya/ Ginataang Sitaw at Kalabasa/ Lumpiang Shanghai/ Ginisa na Labung Variant 4: Paksiw na Bangus/Bulanglang na Bangus/ Daing na Bangus/ Sinigang na Hipon</p>		
		<p><b>Terms of Reference:</b></p> <p>1. Food should be on a managed buffet set up</p> <p>2. Supplier shall provide all the personnel requirements &amp; paraphernal of the project.</p> <p>3. The duration &amp; number of pax to be served based on the actual requirements as determined by the end-user.</p> <p>4. Must have a fully equipped food service facility w/in the locality.</p>		
		<p><b>After Sales Service:</b></p> <p>*Delivered spoiled or soiled meal/s must be replaced w/in one (1) hour upon notification by the end-user.</p>		
		<p><b>Schedule of Requirements:</b></p> <p>1. Progressive delivery; quantity, date, time and venue upon notification by the end-user on a 48 hours advance notice.</p> <p>2. Progressive billing</p>		
<b>Total Lot Price</b>				
<p>Note: The winning supplier shall submit a duly signed and notarized Omnibus Sworn Statement prior to notice of award.</p>				

THE BIDS AWARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

\_\_\_\_\_  
Supplier's authorized representative signature over printed name

Designation: \_\_\_\_\_

Contact No.: \_\_\_\_\_

Email Address.: \_\_\_\_\_

\_\_\_\_\_  
BAC CANVASSER

May