



Republic of the Philippines
Province of Pampanga

Bids and Awards Committee

Provincial Capitol, City of San Fernando, (P) / (045) 435-5901

NOV 04 2024

RFQ No. **240929(Reposting)**

P.R. No. / Date / End User / Purpose:

(24-4692 9/6/2024 SANGGUNIANG PANLALAWIGAN For use in the Office of the Sangguniang Panlalawigan)

REQUEST FOR QUOTATION

Small Value Procurement

Company Name: _____
Address: _____
Tel. No.: _____

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than **9:00 a.m. NOV 08 2024**

APPROVED BUDGET FOR
THE CONTRACT (ABC):
PhP 899,000.00

FRANCIS V. MASLOG
CHAIRPERSON
Bids and Awards Committee

TERMS AND CONDITIONS

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS Registration Number, and Income/BIR Tax Return (for ABCs above P500,000.00) upon submission of quotation. In lieu of the Mayor's Permit and PhilGEPS Registration Number, the PhilGEPS Certificate of Platinum Membership may be submitted. For new businesses, submit the BIR Certificate of Registration and latest quarterly return or percentage tax..
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	11	unit	Desktop Computer Specifications Processor : at least 20M Cache, up to 4.6Ghz, at least 10 cores and 16 Threads Memory : at least 8GB DDR4 Storage : at least 256GB SSD + 1TB HDD / at least 256GB M.2 SSD + 1 TB HDD I/O Ports : Audio Jack, USB, HDMI, LAN Networking : Wireless LAN OS : at least Windows 11 Home Office : at least MS Office Home & Student 2021 Display : at least 21.5-in Others : Not Cloned, at least UHD Graphics Warranty : 1 Year Warranty on parts and services		
2	1	unit	Laptop Computer Specifications Processor : at least (12M Cache up to 4.70 GHz) or at least (18M Cache up to 4.5GHz), up to 10 Cores and 12 Threads Memory : at least 16GB Storage: at least 512GB M.2 SSD Graphics : at least integrated GPU with up to 1340MHz speed Display : at least 14" OS : at least Window 11 Office : at least MS Office Home & Student 2021 Others : With Built-in Camera and Laptop Bag Warranty : at least 1 Year Warranty on parts and services		

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
3	2	unit	Duplex Document Scanner Specifications Type : ADF, Sheet-fed, one-pass duplex color scanner Color Contract Image Sensor (CIS) Optical Resolution : at least 300 dpi Scanning Speed : at least 35 ppm ADF Capacity : at least 50 sheets ADF Document Sizes : at least A4, Letter, Legal ADF Daily Duty Cycle : at least 4000 sheets		
4	15	unit	Uninterrupted Power Supply Specifications - At least 650VA, with built-in AVR, at least 3 universal sockets or 4 NEMA Sockets		
5	16	unit	All-in-One Printer Specifications - with Genuine Integrated Ink Tank System - Print, Copy, Scan, Wifi Print Method : On-demand ink jet Print Resolution : up to 1200 x 4800 dpi or 4800 x 1200 dpi Copy Resolution : up to 600 x 600 dpi Scan Resolution : up to 600 x 1200 dpi Scanner Type: Flatbed colour image scanner Paper Size: A4, Letter, Legal, User Defined Warranty : 1 Year Warranty on parts and services		
			Terms of Reference: 1. Printed document/material w/ the brand, model or specifications of the item/s being offered must be attached together w/ quotation. 2. With service facility in the locality for after sales service. 3. The procuring entity reserves the right to conduct product testing/inspection to determine the fitness of the items being offered by prospective supplier/s.		
			After Sales Service: 1. At least one (1) year warranty on parts and services. 2. Defective items discovered within seven (7) days from date of delivery must be replaced within 24 hours upon notification by the end user.		
			Schedule of Requirements: Delivery within ten (10) days upon receipt of PO/NOA		
Total Lot Price					

Note: The winning supplier shall submit a duly signed and notarized Omnibus Sworn Statement prior to notice of award.

THE BIDS AWARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

 Supplier's authorized representative signature over printed name
 Designation: _____
 Contact No.: _____
 Email Address.: _____

 BAC CANVASSER

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