



Republic of the Philippines
Province of Pampanga

Bids and Awards Committee

Provincial Capitol, City of San Fernando, (P) / (045) 435-5901

NOV 12 2024

RFQ No. **241090**

P.R. No. / Date / End User / Purpose:

(24-5573 11/5/2024 G.O / ACTOP For the Pampanga Day Celebration)
24-5652 11/7/2024 G.O / ACTOP For the Celebration of Pampanga Day

REQUEST FOR QUOTATION

Small Value Procurement

Company Name: _____
Address: _____
Tel. No.: _____

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than **4:00 p.m. NOV 19 2024**

APPROVED BUDGET FOR
THE CONTRACT (ABC):
Php 442,000.00

FRANCIS V. MASLOG
CHAIRPERSON
Bids and Awards Committee

TERMS AND CONDITIONS

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS Registration Number, and Income/BIR Tax Return (for ABCs above P500,000.00) upon submission of quotation. In lieu of the Mayor's Permit and PhilGEPS Registration Number, the PhilGEPS Certificate of Platinum Membership may be submitted. For new businesses, submit the BIR Certificate of Registration and latest quarterly return or percentage tax..
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	200	pcs	Souvenir Program for Christmas Choral on December 07 - 2024 Souvenir Program Full Color 8x11, 32 Pages Matte Paper See attached sample layout With printing facility w/in the locality Replacement of defective item/s w/in 24 hours upon notification by the end-user.		

No.	Unit	Item Description	Unit Price	Total Price
2	300 pcs	<p>For the Awarding Ceremonies of the MOKA on December 11, 2024</p> <p>Souvenir Program Full Color 8x11, 32 Pages Matte Paper See attached sample layout With printing facility w/in the locality</p> <p>Replacement of defective item/s w/in 24 hours upon notification by the end-user.</p>		
3	16 pcs	<p>MOKA Institutional Trophies Made of resin w/ metal logo total height 11" See attached layout</p> <p>The procuring entity reserves the right to conduct testing/inspection to determine the fitness of the items offered by the supplier. Replacement of defective item/s win 24 hours upon notification by the end-user.</p>		
4	68 pcs	<p>Tokens for the Mutya Ning Kapampangan 2024 and MOKA AWARDEES and Past Awardees, Judges and VIPs</p> <p>TERMS OF REFERENCE: 1. Inclusive of packaging (bayong or box of wood with clear cover, ribbons and card) for item no. 4 2. All products should be locally sourced and made in Pampanga for item no. 4</p> <p>AFTER SALES SERVICE: 1. At least 3 months expiration/shelf life upon delivery for item no. 4 2. Replacement of defective items within 24 hours upon notification by the end-user. 3. The procuring entity reserves the right conduct product testing / inspection to determine the fitness of the items being offered by prospective suppliers</p> <p>SCHEDULE OF REQUIREMENTS Progressive delivery subject to 24 hours notification by the end-user.</p>		
Total Lot Price				

Note: The winning supplier shall submit a duly signed and notarized Omnibus Sworn Statement prior to notice of award.

THE BIDS AWARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

Supplier's authorized representative signature over printed name
Designation: _____
Contact No.: _____
Email Address.: _____

BAC CANVASSER

May

FRONT

Arts, Culture, and Tourism Office of
Pampanga



EXPERIENCE

CHRISTMAS CHORAL

DECEMBER 2024

To unwrap the singing talents of
Kapampangan through blending voices
and bring out an elegant style of music.



BACK

Arts, Culture, and Tourism Office of
Pampanga

LOVE PAMPANGA



Christmas Choral Competition



045-963-0107
actop@pampanga.gov.ph
Benigno Aquino Hall, Capitol
Compound