



Republic of the Philippines
Province of Pampanga

Bids and Awards Committee

Provincial Capitol, City of San Fernando, (P) / (045) 435-5901

NOV 12 2024

RFQ No. **241098**

P.R. No. / Date / End User / Purpose:

(24-5571 11/4/2024 ACTOP For the Pampanga Day Celebration)

REQUEST FOR QUOTATION

Small Value Procurement

Company Name:

Address:

Tel. No.:

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than **4:00 p.m. NOV 19 2024**

APPROVED BUDGET FOR
THE CONTRACT (ABC):
Php 300,000.00

FRANCIS V. MASLOG
CHAIRPERSON
Bids and Awards Committee

TERMS AND CONDITIONS

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS Registration Number, and Income/BIR Tax Return (for ABCs above P500,000.00) upon submission of quotation. In lieu of the Mayor's Permit and PhilGEPS Registration Number, the PhilGEPS Certificate of Platinum Membership may be submitted. For new businesses, submit the BIR Certificate of Registration and latest quarterly return or percentage tax..
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

No.	Qty	Unit	Item Description	Unit Price	Total Price
1	1	Package	<p>Mutya ning Kapampangan 2024 - December 10, 2024</p> <p>Photographer/Video Coverage</p> <p>Photo Coverage Inclusive of: 3 Photographers 3 Art Directors 1 Project Manager 6 Sets of Photoshoot (Headshoot, T-shirt Shoot, Gown Shoot, Glam Shoot, Creative Swimwear Shoot, Opening Billboard) 4 sets of edited layout for each candidate List of equipment (Mirror less camera, high-end strobe lights, reflectors) All photo files will be given via cloud storage, dropbox which will be available for viewing/downloading for 1 month Miss Photogenic size 24x36 picture frame Miss Telegenic size 24x36 picture frame Miss Studio 47 choice award</p> <p>Video Coverage 1 Videographer 1 Videographer Assistant 30 sec to 2 mins Opening Billboard 30 sec to 2 mins Gown Fashion Video 30 sec to 2 mins creative Swimsuit Video</p>		
2	1	Package	<p>Most Outstanding Kapampangan (MOKA) 2024 December 11, 2024</p> <p>Photo/Video Coverage</p> <p>Photo Coverage 3 Photographers inclusive of: 3 Hour Event Coverage 1 Layout Photo-shoot Equipment Rentals (Mirror less camera, high-end flask, backdrop) Color-graded All photos files will be given via cloud storage, dropbox which will be available for viewing/ downloading for 1 month.</p> <p>Video Coverage 1 Videographer 1 Videographer Assistant 3 Hour Event Coverage 2 to 5 minutes Video Output Same Day Edit Video/ Video Highlights</p> <p>All raw videos will be given via an external hard drive to be provided by the client.</p> <p>SCHEDULE OF REQUIREMENTS: Date, Time and Venue upon notification of the end-user in a 24 hours advance notification.</p>		

Total Lot Price

Note: The winning supplier shall submit a duly signed and notarized Omnibus Sworn Statement prior to award.

BIDS AWARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

Supplier's authorized representative signature over
printed name
Designation: _____
Contact No.: _____
Email Address.: _____

BAC CANVASSER

May