



Republic of the Philippines
Province of Pampanga

Bids and Awards Committee

Provincial Capitol, City of San Fernando, (P) / (045) 435-5901

NOV 12 2024

RFQ No. **241096**

P.R. No. / Date / End User / Purpose:

(24-5650 11/7/2024 G.O / ACTOP For the Pampanga Christmas Celebration: For wellness and a vibrant occasion)

REQUEST FOR QUOTATION

Small Value Procurement

Company Name:

Address:

Rel. No.:

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than **4:00 p.m. NOV 19 2024**

APPROVED BUDGET FOR
THE CONTRACT (ABC):
Php 767,240.00

FRANCIS V. MASLOG
CHAIRPERSON
Bids and Awards Committee

TERMS AND CONDITIONS

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS Registration Number, and Income/BIR Tax Return (for ABCs above P500,000.00) upon submission of quotation. In lieu of the Mayor's Permit and PhilGEPS Registration Number, the PhilGEPS Certificate of Platinum Membership may be submitted. For new businesses, submit the BIR Certificate of Registration and latest quarterly return or percentage tax..
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

		<u>Item Description</u>	<u>Unit Price</u>	<u>Total Price</u>
1	Package	<p align="center">Production on Zumba, Choral and Pamananaman</p> <p>Venue Styling Set-Up Lights and Sounds a. Provide USB or CD for the music of the dance presentations</p> <p>Event Coordinator a. Director - is central to the production and it is director who sets the vision of the production for everyone involved. b. Two Stage Managers - Typically provide practical and organizational support to the director, participants, designers, stage crew and technicians throughout the production process. c. Creative Director - Visual Director has the responsibility for the technical operations of a particular production including lightning sound and coordinating necessary maintenance d. Backstage Coordinator - Supervise the backstage area, including props and costumes e. Script Writers - the writer visualizes the flow of the production on the textual level f. Cultural Performers</p> <p>Videographer</p> <p>Terms of Reference: 1. For the event Venue set up will be subjected to the set up requirements based on actual inspection with the end-user.</p> <p>After Sales Services: 1 All technical manpower must be provided before & during the event 2. All defective equipment/PARAPHERNAL must be replaced immediately</p> <p>Schedule of Requirements: *Changes in date, time & venue subject to at least 24 hrs advance notifications by the end-users. *All physical set up in the designated venue must be installed at least 24 hrs before the schedule of the events</p>		

Total Lot Price

Note: The winning supplier shall submit a duly signed and notarized Omnibus Sworn Statement prior to notice of award.

THE BIDS AWARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

Supplier's authorized representative signature over printed name
Designation: _____
Contact No.: _____
Email Address.: _____

BAC CANVASSER

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