



Republic of the Philippines
Province of Pampanga

Bids and Awards Committee

Provincial Capitol, City of San Fernando, (P) / (045) 435-5901

NOV 15 2024

RFQ No. **241123**

P.R. No. / Date / End User / Purpose:

(24-5758 11/13/2024 Governor's Office Meals to be served during Orientation Briefing on the Roles of Purok Leaders in Creating and Sustaining Safe and Secured Communities on December 2024)

REQUEST FOR QUOTATION

Small Value Procurement

Company Name: _____
Address: _____
Tel. No.: _____

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than **4:00 p.m. NOV 19 2024**

APPROVED BUDGET FOR
THE CONTRACT (ABC):
Php 175,000.00

FRANCIS V. MASLOG
CHAIRPERSON
Bids and Awards Committee

TERMS AND CONDITIONS

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS Registration Number, and Income/BIR Tax Return (for ABCs above P500,000.00) upon submission of quotation. In lieu of the Mayor's Permit and PhilGEPS Registration Number, the PhilGEPS Certificate of Platinum Membership may be submitted. For new businesses, submit the BIR Certificate of Registration and latest quarterly return or percentage tax..

- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	100	pax	<p>Full Catering Services for VIPs (Open Buffet) Breakfast: chicken adobo, breakfast sausage, fried dried fish, scrambled egg, garlic rice, coffee/tsokolateng batirol, bottled water 350ml Lunch: beef caldereta, chicken inasal, arellenong bangus, lechon kawali, pinakbet, steamed rice, buko salad, iced tea, bottled water 350ml PM Snacks: palabok, chicken empanada, buko juice</p> <p>Terms of Reference: 1. Part of the quantity requirement in this project may be served buffet type or plated upon notification by the end-user at least 24 hours. Guests can fill their plates as many times as they like. 2. Supplier shall provide all the personnel requirements & paraphernals for this project. 3. Tables, chairs & covers shall be provided as required by the end-user. 4. Must have a fully equipped food service facility within the locality.</p> <p>After Sales Service: 1. Delivered spoiled and soiled meals must be replaced within 1 hour.</p> <p>Schedule of Requirements: 1. Venue, time & date, upon notification of the end-user on a 48 hours advance notice.</p>		

Total Lot Price

Note: The winning supplier shall submit a duly signed and notarized Omnibus Sworn Statement prior to notice of award.

COMMITTEE:

I/We have carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

Supplier's authorized representative signature over printed name
Designation: _____
Contact No.: _____
Email Address.: _____

BAC CANVASSER

May