



FEB 05 2024

RFQ No. **240101**

P.R. No. / Date / End User / Purpose:

(24-0522 1/29/2024 Governor's Office Office Furnitures for Jose Songco Lapid District Hospital (JSLDH))

REQUEST FOR QUOTATION

Small Value Procurement

Company Name: _____
 Address: _____
 Tel. No.: _____

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than **4:00 p.m. FEB 12 2024**

APPROVED BUDGET FOR
 THE CONTRACT (ABC):
PhP 458,500.00

FRANCIS V. MASLOG
 VICE-CHAIRPERSON *FWs*
 Bids and Awards Committee

TERMS AND CONDITIONS

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS Registration Number, and Income/BIR Tax Return (for ABCs above P500,000.00) upon submission of quotation. In lieu of the Mayor's Permit and PhilGEPS Registration Number, the PhilGEPS Certificate of Platinum Membership may be submitted. For new businesses, submit the BIR Certificate of Registration and latest quarterly return or percentage tax..
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

| Item No. | Qty | Unit | Item Description | Unit Price | Total Price |
|----------|-----|-------|---|------------|-------------|
| 1 | 1 | unit | Executive Table color: red brown material: medium density fiberboard wood with grommet hole, upholstery and wood veneer dimensions: approx 180 cm x 205 cm x 76cm | | |
| 2 | 1 | unit | Executive Chair -color: gray -deeply padded high back chair -arms with fitted pads -reclining Backrest & Seat Height Adjustment -Twin wheel hooded castors | | |
| 3 | 2 | units | Visitor's Chair made of high density rebound sponge filled cushion with fitting arm curve, screw reinforced link and high strength load bearing archfoot dimension: approx 100 cm x 47cm x 44cm | | |

FWs

| Item No. | Qty | Unit | Item Description | Unit Price | Total Price |
|------------------------|-----|------|--|------------|-------------|
| 4 | 1 | set | Sofa / Sala Set For Chief of Hospital Receiving Room Inclusive of : -1 pc 3 Seater Sofa Materials: Leatherette Made of polyurethane foam Color: Gray/Black Dimensions: approx 183cm x 81cm x 81cm - 2 pcs 1 Seater Sofa Materials: Leatherette Made of polyurethane foam Color: Gray/Black Dimensions: approx 78cm x 76cm x 81cm With 4 pillows | | |
| 5 | 1 | set | Sofa / Sala Set For Lobby Entrance Inclusive of : -1 pc 3 Seater Sofa Materials: Leatherette Made of polyurethane foam Color: Gray/Black Dimensions: approx 183cm x 81cm x 81cm - 2 pcs 1 Seater Sofa Materials: Leatherette Made of polyurethane foam Color: Gray/Black Dimensions: approx 78cm x 76cm x 81cm With 4 pillows | | |
| 6 | 1 | unit | Conference Table made of medium density fiber board with tubular steel dimensions: approx 320cm x 120cm x 75cm color: wood finish | | |
| 7 | 24 | pcs | Office Chair High Back Leatherette Executive Chair 360 degrees swivel chrome plated starbase color: black dimensions: 52cm x 54cm x 107cm | | |
| | | | TERMS OF REFERENCE: 1. Brochure/pictures of the items being offered must be attached in the quotation. 2. With service facility in the locality for after sales service 2. The procuring entity reserves the right to conduct product testing/inspection to determine the fitness of the items being offered by prospective supplier/s. | | |
| | | | AFTER SALES SERVICE: 1. One (1) year warranty on parts and service 2. Replacement of defective items within 24 hours upon notification by the end-user. | | |
| | | | SCHEDULE OF REQUIREMENTS: Delivery within ten (10) days upon receipt of PO/NOA | | |
| Total Lot Price | | | | | |

Note: The winning supplier shall submit a duly signed and notarized Omnibus Sworn Statement prior to notice of award.

THE BIDS AWARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

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Supplier's authorized representative signature over printed name

Designation: _____

Contact No.: _____

Email Address.: _____

BAC CANVASSER

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