



Republic of the Philippines
Province of Pampanga
Bids and Awards Committee
Provincial Capitol, City of San Fernando, (P) / (045) 435-5901

OCT 04 2024

RFQ No. **240997**
P.R. No. / Date / End User / Purpose:
(24-4870 9/17/2024 Regional Trial Court-Br. 44, City of San Fernando FOR OFFICE USE)

REQUEST FOR QUOTATION

Shopping

Company Name: _____
Address: _____
Tel. No.: _____

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than **4:00 p.m. OCT: 08 2024**

APPROVED BUDGET FOR
THE CONTRACT (ABC):
PHP 54,000.00

FRANCIS V. MASLOG
CHAIRPERSON
Bids and Awards Committee

TERMS AND CONDITIONS

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPs Registration Number upon submission of quotation. In lieu of Mayor's Permit and PhilGEPs Registration Number, the PhilGEPs Certificate of Platinum Membership maybe submitted. For new businesses, submit the BIR Certificate of Registration and latest quarterly return or percentage tax.
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	1	UNIT	Laptop Computer Specifications: Processor : at least 12M Cache, up to 4.70 GHz, up to 10 Cores and 12 Threads Memory : at least 16 GB DDR4 Storage : at least 512GB SSD / 512GB M.2 SSD Graphics : at least integrated GPU with up to 1340Mhz speed Display : at least 14" OS : at least Window 11 Office : at least MS Office Home & Student 2021 Others : With Built-in Camera and Laptop Bag Warranty : at least 1 year Warranty on parts and services		
			TERMS OF REFERENCE: 1. Printed document/material with the brand, model or specification of the item being offered must be attached together with quotation. 2. With service facility in the locality for after sales service. 3. The procuring entity reserves the right to conduct product testing/inspection to determine the fitness of the items being offered by prospective supplier/s.		

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
			AFTER SALES SERVICE: 1. At least one (1) year warranty on parts and service. 2. Defective items discovered within seven (7) days from date of delivery must be replaced, within 24 hours upon notification by the end-user.		
			SCHEDULE OF REQUIREMENTS: Delivery within ten (10) days upon receipt of PO/NOA		
Total Lot Price					

THE BIDS AWARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

 Supplier's authorized representative signature over printed name

Designation: _____

Contact No.: _____

Email Address.: _____

 BAC CANVASSER

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