



Republic of the Philippines  
Province of Pampanga

**Bids and Awards Committee**

Provincial Capitol, City of San Fernando, (P) / (045) 435-5901

OCT 11 2024

RFQ No. **241021**  
P.R. No. / Date / End User / Purpose:  
**(24-5175 10/4/2024 GO-PGSO Supply and installation of Air-Conditioning unit at PGSO Building)**

**REQUEST FOR QUOTATION**  
Small Value Procurement

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Tel. No.: \_\_\_\_\_

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than **4:00 p.m. OCT: 15 2024**

|  |   |
|--|---|
| <p>APPROVED BUDGET FOR<br/>THE CONTRACT (ABC):<br/><b>PhP 527,000.00</b></p> | <p><b>FRANCIS V. MASLOG</b><br/>CHAIRPERSON<br/>Bids and Awards Committee</p> |
|--|---|

**TERMS AND CONDITIONS**

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPs Registration Number, and Income/BIR Tax Return (for ABCs above P500,000.00) upon submission of quotation. In lieu of the Mayor's Permit and PhilGEPs Registration Number, the PhilGEPs Certificate of Platinum Membership may be submitted. For new businesses, submit the BIR Certificate of Registration and latest quarterly return or percentage tax..
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

| Item No. | Qty | Unit | Item Description  | Unit Price | Total Price |
|----------|-----|------|---|------------|-------------|
|          |     |      | Supply and installation of Air-Conditioning unit at PGSO Building   |            |             |
| 1        | 1   | unit | 2.0 Wall Mounted Air-Conditioning Unit (Procurement)<br>- Inverter, 230V, Single Phase, R32 Freon<br>- Cooling Seasonal Performance Factor: At least 4<br>- 10ft from indoor unit to outdoor unit                             |            |             |
| 2        | 2   | unit | 2.5 Hp Wall Mounted Air-Conditioning Unit (Medical Supply Storage & Head Office)<br>- Inverter, 230V, Single phase, R32 Freon<br>- Cooling Seasonal Performance Factor: At least 4<br>- 20ft From indoor unit to outdoor unit |            |             |
| 3        | 2   | unit | 3.0TR Floor Mounted Air-Conditioning Unit (Medical Supply Storage)<br>- Inverter, 230V, Single phase, R140a Freon<br>- Cooling Seasonal Performance Factor: At least 3<br>- 10ft indoor unit to outdoor unit                  |            |             |

| No.                    | Qty | Unit | Item Description   | Unit Price | Total Price |
|------------------------|-----|------|--|------------|-------------|
|                        |     |      | <p>SPECIAL CONDITION OF THE PROJECT:</p> <ol style="list-style-type: none"> <li>1. All aircon being supplied and installed are inclusive of:               <ol style="list-style-type: none"> <li>a. Installation of ACCU Platform</li> <li>b. Copper pipes, fittings and insulation (Foam &amp; polyethylene tape)</li> <li>c. Condensate drain line pipings</li> <li>d. Hangers and supports</li> <li>e. Electrical works needed</li> <li>f. Masonry repair works</li> <li>g. Complete commissioning and testing</li> <li>h. All conduits, pipes fittings, wirings., etc., shall be embedded into walls or ceiling.</li> <li>i. Includes restoration and re-finishing works</li> </ol> </li> </ol>   |            |             |
|                        |     |      | <ul style="list-style-type: none"> <li>• Any material or work that deemed to be necessary to make the air-conditioning unit functional is included in this package.</li> </ul>   |            |             |
|                        |     |      | <p>TERMS OF REFERENCE:</p> <ol style="list-style-type: none"> <li>1. Printed document/material with the brand, model and specifications of the item/s being offered must be attached together with the quotation.</li> <li>2. Must have at least one (1) service facility in the locality with 24/7 on call technician for after sales service.</li> <li>3. The procuring entity reserves the right to conduct product testing/inspection if necessary to determine the fitness of the item/s being offered by prospective supplier/s.</li> <li>4. Brand of the air-conditioning unit must have been in the Philippine market for at least fifteen (15) years and must be of the latest model.</li> <li>5. Technical drawing layout must be submitted together with the quotation for evaluation.</li> </ol> |            |             |
|                        |     |      | <p>AFTER SALES SERVICE:</p> <ol style="list-style-type: none"> <li>1. At least one (1) year warranty on parts and service.</li> <li>2. Five (5) years warranty on Compressor including parts &amp; service.</li> <li>3. One (1) year free cleaning service, every three (3) months</li> <li>4. Defective items discovered within seven (7) days from date of delivery must be replaced within 24 hours upon notification by the end-user.</li> </ol>   |            |             |
|                        |     |      | <p>MANPOWER REQUIRMENTS:</p> <ol style="list-style-type: none"> <li>1. At least two (2) Certified Tesda Aircon Technician</li> <li>2. Must submit a copy Tesda Certificate of Aircon Technician together with the quotation.</li> </ol>  |            |             |
|                        |     |      | <p>SCHEDULE OF REQUIREMENTS:</p> <ul style="list-style-type: none"> <li>- Delivery within ten (10) days upon receipt of PO/NOA.</li> </ul>   |            |             |
| <b>Total Lot Price</b> |     |      |  |            |             |

Note: The winning supplier shall submit a duly signed and notarized Omnibus Sworn Statement prior to notice of award.

THE BIDS AWARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

\_\_\_\_\_  
Supplier's authorized representative signature over printed name

\_\_\_\_\_  
BAC CANVASSER

Designation: \_\_\_\_\_

Contact No.: \_\_\_\_\_

Email Address.: \_\_\_\_\_

Jaq