



Republic of the Philippines  
Province of Pampanga  
**Bids and Awards Committee**  
Provincial Capitol, City of San Fernando, (P) / (045) 435-5901

OCT 11 2024

RFQ No. **241025**  
P.R. No. / Date / End User / Purpose:  
**(24-5168 10/3/2024 G.O / ACTOP Meals to be served during the North Philippines Tourism Travel Fair at the Event Center, SM City Clark, Pampanga on October 18, 2024.)**

**REQUEST FOR QUOTATION**

Small Value Procurement

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Tel. No.: \_\_\_\_\_

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than **4:00 p.m. OCT 15 2024**

APPROVED BUDGET FOR  
THE CONTRACT (ABC):  
**PhP 99,450.00**

**FRANCIS V. MASLOG**  
CHAIRPERSON  
Bids and Awards Committee

**TERMS AND CONDITIONS**

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS Registration Number, and Income/BIR Tax Return (for ABCs above P500,000.00) upon submission of quotation. In lieu of the Mayor's Permit and PhilGEPS Registration Number, the PhilGEPS Certificate of Platinum Membership may be submitted. For new businesses, submit the BIR Certificate of Registration and latest quarterly return or percentage tax..
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	153	pax	<p><b>Full Catering Service for the Meals to be served during the North Philippines Tourism Travel Fair at the Event Center, SM City Clark, Pampanga on October 18, 2024</b></p> <p><b>Managed Buffet</b> Chicken and Vegetable Kebab/kabob (on stick) Chicken Satay Caesar Salad Burger Bites Pasta with Sweet and Sour Meatballs Sausage Shrimp Shooters Okwi Fruits (Watermelon, Ponkan) Clubhouse Palabok 2 Kinds of Cocktail Drinks</p> <p><b>TERMS OF REFERENCE:</b> 1. Part of the quantity requirement in this project may be served buffet type upon notification by the end-user at least 24 hours. Guests can fill their plates as many times as they like. 2. Supplier shall provide all the personnel requirements &amp; paraphernal for this project. 3. Tables, chairs &amp; covers shall provided as required by the end-user. 4. Must have fully equipped food service facility within the locality.</p> <p><b>AFTER SALES SERVICE:</b> 1. Delivered spoiled and soiled meals must be replaced within 1 hour.</p> <p><b>SCHEDULE OF REQUIREMENTS:</b> Changes in time, date, choice of menu and venue subject to at least 24 hours notification by the end-user.</p>		

**Total Lot Price**

Note: The winning supplier shall submit a duly signed and notarized Omnibus Sworn Statement prior to notice of award.

THE BIDS AWARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

\_\_\_\_\_  
Supplier's authorized representative signature over printed name

Designation: \_\_\_\_\_

Contact No.: \_\_\_\_\_

Email Address.: \_\_\_\_\_

\_\_\_\_\_  
BAC CANVASSER

May