



Republic of the Philippines  
Province of Pampanga

**Bids and Awards Committee**

Provincial Capitol, City of San Fernando, (P) / (045) 435-5901

OCT 10 2024

RFQ No. **241006**

P.R. No. / Date / End User / Purpose:

**(24-5133 10/1/2024 PDRMO For Preventive Maintenance Services for Arayat Landslide Early Warning System)**

**REQUEST FOR QUOTATION**

Small Value Procurement

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Tel. No.: \_\_\_\_\_

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than 4:00 p.m. OCT 15 2024

APPROVED BUDGET FOR  
THE CONTRACT (ABC):  
**PhP 560,000.00**

**FRANCIS J. MASLOG**  
CHAIRPERSON  
Bids and Awards Committee

**TERMS AND CONDITIONS**

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS Registration Number, and Income/BIR Tax Return (for ABCs above P500,000.00) upon submission of quotation. In lieu of the Mayor's Permit and PhilGEPS Registration Number, the PhilGEPS Certificate of Platinum Membership may be submitted. For new businesses, submit the BIR Certificate of Registration and latest quarterly return or percentage tax..
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	1	lot	Preventive Maintenance Services for Arayat Landslide Early Warning System		
**See attached Terms of Reference**					

**Total Lot Price**

Note: The winning supplier shall submit a duly signed and notarized Omnibus Sworn Statement prior to notice of award.

THE BIDS AWARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

\_\_\_\_\_  
Supplier's authorized representative signature over printed name  
Designation: \_\_\_\_\_  
Contact No.: \_\_\_\_\_  
Email Address.: \_\_\_\_\_

\_\_\_\_\_  
BAC CANVASSER

May

## TERMS OF REFERENCE

### PREVENTIVE MAINTENANCE SERVICES FOR ARAYAT LANDSLIDE EARLY WARNING SYSTEM (EWS)

#### PROJECT DESCRIPTION

Four (4) Months Preventive Maintenance (PM) Services of EWS System including supply of technical supervision, labor, materials tool equipment and other consumables.

#### OBJECTIVE

- To ensure the continuous and good working operating conditions of EWS of the Arayat Landslide Early Warning System.
- To maintain relevant threshold information for accurate EWS readings.

#### COVERED SITES / AREAS

AREA	TYPE	LATITUDE	LONGITUDE
San Juan Baño	Barangay Hall	15° 9'14.61"N	120°46'18.42"E
U1	Main shelter – P1	15 °11'03.6" N	120 °45'48.8"E
L4	Mini shelter – P1	15 °10'52.7" N	120 °46'11.7"E
U9	Main shelter – P2	15 °10'22" N	120 °44'56"E
L2	Mini shelter – P2	15 °10'1.00" N	120 °45'4.00" E

#### LIST OF TECHNICAL SHELTER EQUIPMENT / ACCESSORIES

AREAS	EQUIPMENT	QUANTITY
Barangay Hall	CCTV Monitor 49"	1 unit
	Operator Workstation	1 unit
	2KVA UPS Online Rack-Mount	1 unit
	Station Antenna	4 sets
	NVR 16Channel	1 set
	Mixer Amplifier	1 unit
	Horn Speaker 15-30 Watts	2 units
	Remote Microphone	1 unit

	24-Port Gigabit Network Switch	1 unit
	Air Raid Siren	1 set
Barangay Health Center	Air Raid Siren	1 set
U1 Main Shelter	Strong Motion Accelerograph	1 set
	4MP Bullet Network Camera	2 units
	Station Antenna	2 sets
	24-Port Gigabit Network Switch	1 unit
	Rain Gauge - Tipping Bucket	1 unit
	Data loggers	1 unit
	Solar Panels	4 units
	Solar Inverter	1 unit
	Lead Acid Battery	8 units
	Offgrid Inverter	1 unit
	Wind Turbine 3-Blades	1 unit
	Wind Turbine Controller	1 unit
L4 Mini Shelter	Strong Motion Accelerograph	1 set
	4MP Bullet Network Camera	2 units
	Station Antenna	1 set
	18-Port Gigabit Network Switch	1 unit
	Solar Panel	2 units
	Solar Inverter	1 unit
	Charge Controller	1 unit
	Lead Acid Battery	4 units
U9 Main Shelter	Strong Motion Accelerograph	1 set
	4MP Bullet Network Camera	2 units
	Station Antenna	1 set
	24-Port Gigabit Network Switch	1 unit
	Solar Panels	4 units
	Solar Inverter	1 unit
	Lead Acid Battery	8 unit
	Offgrid Inverter	1 unit
	Wind Turbine 3-Blades	1 unit
	Wind Turbine Controller	1 unit
	650VA UPS	1 unit
L2 Mini Shelter	Strong Motion Accelerograph	1 set
	4MP Bullet Network Camera	2 units
	Station Antenna	1 set

	18-Port Gigabit Network Switch	1 unit
	Solar Panel	2 units
	Solar Inverter	1 unit
	Charge Controller	1 unit
	Lead Acid Battery	4 units

## SCOPE OF WORK

### 1. PREVENTIVE MAINTENANCE SERVICES – MONTHLY

- Testing of signal inputs/outputs in every interface connection of EWS device peripherals
- Cleaning of all EWS equipment and devices
- Wire harnessing of signal/power cables from all EWS devices
- Checking the program and setting of all EWS devices
- Checking/testing EWS devices connected to PDRRMO C3 Sindalan
- Checking/adjusting of all EWS devices set to normal standard
- Checking/testing of signal inputs/outputs/connectors, repair/re-solder if necessary
- Checking the program/data settings of EWS Devices
- Full reporting of maintenance visits with pictures (Record all data, submit test report, remarks and recommendations, equipment for replacement / upgrade)

#### Exterior of EWS Technical Shelter

- Check the shelter's exterior for any signs of damage, such as cracks, dents, or holes.
- Inspect the roof for any leaks or missing shingles.
- Check the doors and windows for proper operation and weatherproofing.
- Examine the ventilation system for any blockages or debris
- Cut the grass around the ews shelter

#### Interior of EWS Technical Shelter

- Clean the shelter's interior to remove dust, dirt, and debris.
- Inspect the electrical wiring for any damage or exposed wires.
- Check the batteries for corrosion or leaks.

**Additional Considerations:**

- Weather : Schedule inspections and maintenance more frequently during periods of extreme weather conditions.
- Accessibility : Ensure access to the shelter is maintained for maintenance personnel.
- Safety : Follow all safety procedures when working in the shelter or on the EWS equipment.

**2. THRESHOLDS AND CALIBRATION**

- Assist and provide inputs for EWS Thresholds
- Identify parameters relevant to EWS warning levels

**3. OTHERS**

- Provide/Deploy competent Service Technician/Assistant in case of malfunction of the equipment. Response time must be within twenty-four (24) hours upon receipt of notification from PDRRMO.

**REQUIREMENTS**

- The supplier shall have an existing registered office in the province of Pampanga.

**TERMS OF PAYMENT**

For and in consideration of the full and satisfactory execution and performance by the Supplier of the obligation under this TOR, the Procurement Entity shall pay the Supplier every month.

I hereby certify to comply with all the above Terms of Reference.

\_\_\_\_\_  
Signature over printed name of authorized representative

Designation : \_\_\_\_\_

Company : \_\_\_\_\_