



Republic of the Philippines  
Province of Pampanga  
**Bids and Awards Committee**  
Provincial Capitol, City of San Fernando, (P) / (045) 435-5901

OCT 10 2024

RFQ No. **241014**

P.R. No. / Date / End User / Purpose:

**(24-4863 9/17/2024 Human Resource Management System Office For Office Use)**

**REQUEST FOR QUOTATION**

Small Value Procurement

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Tel. No.: \_\_\_\_\_

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than **4:00 p.m. OCT 15 2024**

APPROVED BUDGET FOR  
THE CONTRACT (ABC):  
**PHP 351,050.00**

**FRANCIS V. MASLOG**  
CHAIRPERSON  
Bids and Awards Committee

**TERMS AND CONDITIONS**

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS Registration Number, and Income/BIR Tax Return (for ABCs above P500,000.00) upon submission of quotation. In lieu of the Mayor's Permit and PhilGEPS Registration Number, the PhilGEPS Certificate of Platinum Membership may be submitted. For new businesses, submit the BIR Certificate of Registration and latest quarterly return or percentage tax..
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	5	unit	Desktop Computer Specifications: Processor : at least 20M Cache, up to 4.6Ghz, up to 10 cores and 16 threads Memory : at least 8GB DDR4 Storage : at least 256GB SSD + 1TB HDD/at least 256GB M.2 SSD + 1TB HDD I/O Ports : Audio Jack, USB, HDMI, LAN Networking : Wireless LAN OS : at least Windows 11 Home Office : at least MS Office Home & Student 2021 Display : at least 21.5-in Others : Not Cloned, at least UHD Graphics Printer : with Genuine Integrated Ink Tank System, Print, Copy, Scan, Ink Jet, up to 1200 X 4800 dpi or 4800 x 1200 dpi print resolution, up to 600x 1200 dpi scan resolution, Flatbed colour image scanner type, Paper Size (A4, Letter, Legal, User Defined)		
2	1	unit	Scanner -Duplex Document Scanner Specifications: Type : ADF, Sheet - Fed, one-pass duplex color scanner Color Contact Image Sensor (CIS) Optical Resolution : at least 300 dpi Scanner Speed : at least 35 ppm ADF Document Sizes : at least A4, Letter, Legal ADF Daily Duty Cycle : at least 3000 sheets		

No.	Qty	Unit	Item Description	Unit Price	Total Price
3	1	unit	Gigabit Dual Band Wifi 6 Router Specification: Interface : at least 4 (10/100/1000Mbps), USB - Port 3.0 Antennas : at least 4 high Performance Antennas Frequency : 2.4GHz and 5GHz Signal Rate : 5Ghz: approximately 1200 MBPs, 2.4GHz: approximately 570Mbps Others: with MU-MIMO		
4	4	unit	USB Dual Band Nano Wi-fi 6 Wireless Adapter Specifications : Interface : at least USB 2.0 Speed : approximately 570 MBPS on 2.4GHz band and approximately 1200 Mbps on 5GHz band Frequency : 5GHz, 2.4 GHz		
			<p>Terms of Reference:</p> <p>1. Printed document material with the brand, model &amp; Specification of the item/s being offered must be attached together w/ quotation.</p> <p>2. The Procuring entity reserves the right to conduct product testing / inspection to determine the fitness of the items being offered by prospective supplier/s</p> <p>After Sales</p> <p>1. At least one (1) year warranty on parts &amp; services.</p> <p>2. Defective items discovered w/ in seven (7)days from date of delivery must be replaced within 24 hours upon notification by the end user.</p> <p>Schedule of Requirements</p> <p>1. Delivery w/in ten (10) days upon receipt of PO/NOA.</p>		
<b>Total Lot Price</b>					

Note: The winning supplier shall submit a duly signed and notarized Omnibus Sworn Statement prior to notice of award.

THE BIDS AWARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

\_\_\_\_\_  
Supplier's authorized representative signature over printed name

Designation: \_\_\_\_\_

Contact No.: \_\_\_\_\_

Email Address.: \_\_\_\_\_

\_\_\_\_\_  
BAC CANVASSER

Jaq

