



Republic of the Philippines  
Province of Pampanga

**Bids and Awards Committee**

Provincial Capitol, City of San Fernando, (P) / (045) 435-5901

SEP 05 2024

RFQ No. **240862**

P.R. No. / Date / End User / Purpose:

**(24-4591 8/30/2024 Governor;s Office (Library) Meals and snacks for the awarding of educational financial assistance on September 2024)**

**REQUEST FOR QUOTATION**

Small Value Procurement

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Tel. No.: \_\_\_\_\_

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than **4:00 p.m. SEP 10 2024**

APPROVED BUDGET FOR  
THE CONTRACT (ABC):  
**PhP 87,450.00**

**FRANCIS V. MASLOG**  
VICE-CHAIRPERSON *Fms*  
Bids and Awards Committee

**TERMS AND CONDITIONS**

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS Registration Number, and Income/BIR Tax Return (for ABCs above P500,000.00) upon submission of quotation. In lieu of the Mayor's Permit and PhilGEPS Registration Number, the PhilGEPS Certificate of Platinum Membership may be submitted. For new businesses, submit the BIR Certificate of Registration and latest quarterly return or percentage tax..
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	50	pax	Full Catering Services for VIPs (Open Buffet) Awarding of Educational financial Assistance on September 2024.		
			Breakfast: Beef Tapa, Corned Beef, Torta, Scrambled Egg, Garlic Rice/Pandesal, Tsokolating Batirol.		
			Lunch: Roast Beef, Chicken BBQ, Calamares, Shrimp Roll, Chopsuey, Steamed Rice, Halayang Ube, Iced Tea in glass		
			PM Snacks: Palabok, Egg Pandesal, Buko Juice in glass with free flowing coffee		
			Terms of Reference: 1. Part of the Quantity requirements in this project may be served buffet type or plated upon notification by the end-user at least 24 hours. Guest can fill their plates as many times as they like. 2. Supplier shall provide all the personnel requirements & paraphernal for this project. 3 Must have a fully equipped food facility w/ in the locality		

No.	Qty	Unit	Item Description	Unit Price	Total Price
			AFTER SALES SERVICE Delivered spoiled or soiled meal/s must be replaced w/in one (1) hour		
			SCHEDULE OF REQUIREMENTS 1. Date, Time & Venue upon notification of the End-user on 24 hrs advance notice.		
<b>Total Lot Price</b>					
Note: The winning supplier shall submit a duly signed and notarized Omnibus Sworn Statement prior to notice of award.					

THE BIDS AWARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

\_\_\_\_\_  
 Supplier's authorized representative signature over printed name  
 Designation: \_\_\_\_\_  
 Contact No.: \_\_\_\_\_  
 Email Address.: \_\_\_\_\_

\_\_\_\_\_  
 BAC CANVASSER

May