



Republic of the Philippines  
 Province of Pampanga  
**Bids and Awards Committee**  
 Provincial Capitol, City of San Fernando, (P) / (045) 435-5901

AUG 16 2024

RFQ No. **240790**  
 P.R. No. / Date / End User / Purpose:  
**(24-4161 8/5/2024 PHO-MOLE Parts and Labor for the Preventive Maintenance and Calibration of Various Medical Equipment at MOLE Laboratory DPMMH)**

**REQUEST FOR QUOTATION**  
 Small Value Procurement

Company Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Tel. No.: \_\_\_\_\_

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than **4:00 p.m. AUG 20 2024**

APPROVED BUDGET FOR THE CONTRACT (ABC): <b>PhP 93,500.00</b>	<b>FRANCIS V. MASLOG</b> VICE CHAIRPERSON Bids and Awards Committee
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**TERMS AND CONDITIONS**

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or Initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS Registration Number, and Income/BIR Tax Return (for ABCs above P500,000.00) upon submission of quotation. In lieu of the Mayor's Permit and PhilGEPS Registration Number, the PhilGEPS Certificate of Platinum Membership may be submitted. For new businesses, submit the BIR Certificate of Registration and latest quarterly return or percentage tax..
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
			<b>PREVENTIVE MAINTENANCE AND CALIBRATION OF VARIOUS MEDICAL EQUIPMENT AT MOLE LABORATORY DPMMH</b>		
1	3	Unit	Mini Medical Centrifuge		
2	2	Unit	Micro High Speed Centrifuge		
3	3	Unit	Vortex Mixer		
4	6	Unit	Laboratory Refrigerator and Freezer		
5	1	Unit	Drying Oven		
6	1	Unit	Auto Steam Sterilizer		
7	2	Unit	Dry Block Heater		
			Scope of Work: 1. Inspection, Preventive Maintenance and Calibration. 2. Cleaning of unit. 3. Inspection of electrical and electronics components. 4. Lubricate all movable parts. 5. Inspection of probes cables and connectors. 6. Program checking. 7. Verification or output using test equipment. 8. Functionality testing. 9. Final testing and commissioning.		
			<b>Must submit the following together with the quotation:</b> 1. Certificate of Training or Accreditation or Diploma or Completion or License or TESDA Certificate of the Biomedical Equipment Engineer or Technician or Certifier must be attached together with the Quotation.		

Unit	Item Description	Unit Price	Total Price
	<p><b>TERMS OF REFERENCE:</b></p> <p>1. The procuring entity reserves the right to conduct product testing/inspection.                      2. Must have at least one (1) service facility in the locality with 24/7 on call technician for after sales service.                      3. Issuance of Calibration Certificate.</p>		
	<p><b>AFTERSALES SERVICE:</b></p> <p>1. At least one (1) year warranty on service.                      2. Defective items and faulty workmanship discovered within the warranty period shall be rectified by the supplier within two (2) days after notification of the end-user at no cost to the procuring entity.</p>		
	<p><b>SCHEDULE OF REQUIREMENTS:</b></p> <p>&gt; Repair and Commissioning within ten (10) days upon receipt of PO/NOA.</p>		
<b>Total Lot Price</b>			

Note: The winning supplier shall submit a duly signed and notarized Omnibus Sworn Statement prior to notice of award.

THE BIDS AWARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

\_\_\_\_\_  
 Supplier's authorized representative signature over printed name  
 Designation: \_\_\_\_\_  
 Contact No.: \_\_\_\_\_  
 Email Address.: \_\_\_\_\_

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 BAC CANVASSER

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