



Republic of the Philippines  
Province of Pampanga

**Bids and Awards Committee**

Provincial Capitol, City of San Fernando, (P) / (045) 435-5901

AUG 08 2024

RFQ No. **240763**

P.R. No. / Date / End User / Purpose:

**(24-4028 7/23/2024 PPDO For the Assessment and Deliberation of Proposed PPAs for the ADPIP FY 2025)**

**REQUEST FOR QUOTATION**

Small Value Procurement

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Tel. No.: \_\_\_\_\_

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than **4:00 p.m. AUG 13 2024**

APPROVED BUDGET FOR  
THE CONTRACT (ABC):  
**PHP 198,000.00**

**FRANCIS V. MASLOG**  
VICE-CHAIRPERSON *Francis*  
Bids and Awards Committee

**TERMS AND CONDITIONS**

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS Registration Number, and Income/BIR Tax Return (for ABCs above P500,000.00) upon submission of quotation. In lieu of the Mayor's Permit and PhilGEPS Registration Number, the PhilGEPS Certificate of Platinum Membership may be submitted. For new businesses, submit the BIR Certificate of Registration and latest quarterly return or percentage tax..
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	110	pax	<p><b>Meals for the Assessment and Deliberation of Proposed Programs, Projects and Activities in the Annual Development Plan and Investment Program FY 2025</b></p> <p><b>Breakfast Menu (with free flowing coffee) To choose from the following menu:</b></p> <p><b>Menu A:</b> Scrambled egg, corned beef, tocino, friedrice, pandesal, Fruit Juice</p> <p><b>Menu B:</b> Pistu with Pandesal, Egg Omelette, Longganisa, Fried Rice, Fruit Juice</p> <p><b>Menu C:</b> Chicken Adobo, Pindang Damulag, Scrambledegg, Fried Rice, Fruit Juice</p>		

	Unit	Item Description	Unit Price	Total Price
2	110 pax	<p><b>Lunch Menu (with free flowing coffee) To choose from the following menu:</b></p> <p><b>Menu D:</b> Sinigang na Hipon, Pork Asado, Sislug Bangus, Pinakbet, Rice, Leche Flan, Ube Halaya, Iced Tea</p> <p><b>Menu E:</b> Bulanglang Pork, Crispy Daing Bangus withensaladang Mangga, Chicken Pork Adobo, Chopseuy, Rice Meyumung saging &amp; Kamote, Iced Tea</p> <p><b>Menu F:</b> Corned Soup, Chicken Cordon Bleu, Beef Lengua, Buttered Shrimp, Buttered Vegetable, Rice, Fruit salad, Iced tea</p>		
3	110 pax	<p><b>PM Snacks Menu: Lunch Menu (with free flowing coffee) To choose from the following menu:</b></p> <p><b>Menu G:</b> Clubhouse Sandwich, Pancit Guisado, Softdrinks</p> <p><b>Menu H:</b> Baked Macaroni, Bacon &amp; Egg Sandwich, Softdrinks</p> <p><b>Menu I:</b> Palabok with Puto, (3pcs) Turon, Softdrinks</p>		
		<p><b>Terms of Reference:</b></p> <ol style="list-style-type: none"> <li>1. Food should be on a open buffet set up.</li> <li>2. Supplier should provide all the personnel requirements &amp; paraphernalia for this project.</li> <li>3. Tables, chairs &amp; covers shall be provided as required by the end-user.</li> <li>4. Must have fully equipped food service facility within the locality.</li> <li>5. Venue will be provided by the end-user using government owned facilities.</li> </ol> <p><b>After Sales requirement:</b></p> <ol style="list-style-type: none"> <li>1. Delivered spoiled and soiled meals must be replaced within One (1) hour.</li> </ol> <p><b>Schedule of Requirements:</b></p> <ol style="list-style-type: none"> <li>1. Menu to be serve, date and time upon the notification by the end-user on a 24 hours advance notice.</li> </ol>		
<b>Total Lot Price</b>				

Note: The winning supplier shall submit a duly signed and notarized Omnibus Sworn Statement prior to notice of award.

**THE BIDS AWARDS COMMITTEE:**

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

\_\_\_\_\_  
 Supplier's authorized representative signature over printed name  
 Designation: \_\_\_\_\_  
 Contact No.: \_\_\_\_\_  
 Email Address.: \_\_\_\_\_

\_\_\_\_\_  
 BAC CANVASSER

May