



Republic of the Philippines  
Province of Pampanga

**Bids and Awards Committee**

Provincial Capitol, City of San Fernando, (P) / (045) 435-5901

FEB 19 2024

RFQ No. **240154**

P.R. No. / Date / End User / Purpose:

**(24-0574 2/1/2024 PSWDO OSCA Head and Senior Citizens Council Meeting 1st Quarter to 4th Quarter)**

**REQUEST FOR QUOTATION**

Small Value Procurement

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Tel. No.: \_\_\_\_\_

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than 9:00 a.m. FEB 23 2024.

APPROVED BUDGET FOR  
THE CONTRACT (ABC):  
**PhP 140,000.00**

**FRANCIS V. MASLOG**  
VICE-CHAIRPERSON *pms*  
Bids and Awards Committee

**TERMS AND CONDITIONS**

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS Registration Number, and Income/BIR Tax Return (for ABCs above P500,000.00) upon submission of quotation. In lieu of the Mayor's Permit and PhilGEPS Registration Number, the PhilGEPS Certificate of Platinum Membership may be submitted. For new businesses, submit the BIR Certificate of Registration and latest quarterly return or percentage tax..

- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	30	pax	<b>AM Snacks:</b> Lomi, Cheese roll, Bottled Iced Tea 230ml <b>Lunch:</b> Beef Caldereta, Chopseuy, Rice, Tart, Bottled Water 500ml  Re: OSCA Head 1st Quarter Meeting on March 7, 2024 at 9:00AM - 2:00PM at the Senior Citizen Center Conference Room		
2	30	pax	<b>AM Snacks:</b> Pancit Palabok, Toasties, Bottled Iced Tea 230ml <b>Lunch:</b> Boneless Fried Bangus, Pinakbet, Rice, Banana, Bottled Water 500ml  Re: OSCA Head 2nd Quarter Meeting on June 6, 2024 at 9:00AM - 2:00PM at the Senior Citizen Center Conference Room		
3	30	pax	<b>AM Snacks:</b> Clubhouse Sandwich, Bottled Iced Tea 230ml <b>Lunch:</b> Beef Broccoli, Chicken Fillet, Rice, Banana, Bottled Water 500ml  Re: OSCA Head 3rd Quarter Meeting on September 5, 2024 at 9:00AM - 2:00PM at the Senior Citizen Center Conference Room		

*pms*

No.	Qty	Unit	Item Description	Unit Price	Total Price
4	30	pax	<b>AM Snacks:</b> Goto, Putong Puti, Bottled Iced Tea 230ml <b>Lunch:</b> Quarter Leg Fried Chicken, Creamy Mixed Vegetables, Rice, Banana, Bottled Water 500ml  Re: OSCA Head 4th Quarter Meeting on December 5, 2024 at 9:00AM - 2:00PM at the Senior Citizen Center Conference Room		
5	40	pax	<b>AM Snacks:</b> Pancit Guisado, Pandesal with Torta, Bottled Iced Tea 230ml <b>Lunch:</b> Chicken Barbeque, Sipo Egg, Rice, Tart, Bottled Water 500ml  Re: Senior Citizen 1st Quarter Council Meeting on March 21, 2024 at 9:00AM - 2:00PM at the Senior Citizen Center Conference Room		
6	40	pax	<b>AM Snacks:</b> Carbonara, Ham Sandwich, Bottled Iced Tea 230ml <b>Lunch:</b> Beef Caldereta, Chopseuy, Rice, Tart, Bottled Water 500ml  Re: Senior Citizen 2nd Quarter Council Meeting on June 27, 2024 at 9:00AM - 2:00PM at the Senior Citizen Center Conference Room		
7	40	pax	<b>AM Snacks:</b> Spaghetti, Cheesy Ensaymada, Bottled Iced Tea 230ml <b>Lunch:</b> Pork Sisig, Fried Chicken, Rice, Tart, Bottled Water 500ml  Re: Senior Citizen 3rd Quarter Council Meeting on September 26, 2024 at 9:00AM - 2:00PM at the Senior Citizen Center Conference Room		
8	40	pax	<b>AM Snacks:</b> Clubhouse Sandwich, Bottled Iced Tea 230ml <b>Lunch:</b> Pork Barbeque, Creamy Mixed Vegetables, Rice, Tart, Bottled Water 500ml  Re: Senior Citizen 4th Quarter Council Meeting on December 10, 2024 at 9:00AM - 2:00PM at the Senior Citizen Center Conference Room		
			<b>TERMS OF REFERENCE:</b> 1. With food service facility in the locality to assure delivery of orders. 2. Must be packed in biodegradable packaging with disposable spoon and fork <b>AFTER SALES SERVICE:</b> 1. Delivered spoiled or soiled meals must be replaced within one (1) hour <b>SCHEDULE OF REQUIREMENTS:</b> 1. Quantity, time and place of delivery upon notification by the end user within 48 hours 2. Progressive Delivery 3. Progressive Billing		
<b>Total Lot Price</b>					

Note: The winning supplier shall submit a duly signed and notarized Omnibus Sworn Statement prior to notice of award.

THE BIDS AWARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

\_\_\_\_\_  
 Supplier's authorized representative signature over printed name  
 Designation: \_\_\_\_\_  
 Contact No.: \_\_\_\_\_  
 Email Address.: \_\_\_\_\_

\_\_\_\_\_  
 BAC CANVASSER

May

*Pm*