



Republic of the Philippines  
Province of Pampanga

**Bids and Awards Committee**

Provincial Capitol, City of San Fernando, (P) / (045) 435-5901

JUL 29 2024

RFQ No. **240722**

P.R. No. / Date / End User / Purpose:

**(24-3893(H1) 7/17/2024 DPMMH PREVENTIVE MAINTENANCE OF GENERATOR SET AT MAIN BUILDING)**

**REQUEST FOR QUOTATION**

Small Value Procurement

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Tel. No.: \_\_\_\_\_

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than **9:00 a.m. AUG 02 2024**

APPROVED BUDGET FOR  
THE CONTRACT (ABC):  
**PhP 55,000.00**

**ATTY. CECIL L. ANDIN**  
CHAIRPERSON *Andin*  
Bids and Awards Committee

**TERMS AND CONDITIONS**

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS Registration Number, and Income/BIR Tax Return (for ABCs above P500,000.00) upon submission of quotation. In lieu of the Mayor's Permit and PhilGEPS Registration Number, the PhilGEPS Certificate of Platinum Membership may be submitted. For new businesses, submit the BIR Certificate of Registration and latest quarterly return or percentage tax..
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	1	lot	<p>PRREVENTIVE MAINTENANCE OF GENERATOR SET AT MAIN BUILDING</p> <p>MAIN BUILDING (300KVA)            Engine : Westin Power/ TC 300T            SN: TC300T1801148            Inclusive of:            A. Engine Oil- 25L            B. Coolant- 23L            C. Oil Filter - 1 pc            D. Fuel Filter - 1 pc            E. Water/Fuel Separator - 2 pcs</p> <p>- Any material or work that deemed to be necessary to make the generator set functional is included in this package.</p> <p>- Must submit the duly accomplished Certificate of Compliance attached in the RFQ.</p> <p>TERMS OF REFERENCE:            1. The procuring entity reserves the right to conduct product testing/inspection if necessary to determine the fitness of the item/s being offered by prospective supplier/s.            2. Must have at least one (1) service facility in the locality with 24/7 on call technician for after sales service.</p> <p>AFTER SALES SERVICE:            1. At least one (1) year warranty on parts and service.            2. Defective items and faulty workmanship discovered within seven (7) days from the date of delivery must be replaced/rectified within 24 hours upon notification by the end user.</p> <p>MANPOWER REQUIREMENTS:            -At least one (1) Licensed Mechanical Engineer or at least one (1) TESDA Certified Technician.</p> <p>SCHEDULE OF REQUIREMENTS:            -Delivery within ten (10) days upon receipt of PO/NOA</p>		

<b>Total Lot Price</b>		
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Note: The winning supplier shall submit a duly signed and notarized Omnibus Sworn Statement prior to notice of award.

**THE BIDS AWARDS COMMITTEE:**

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

\_\_\_\_\_  
 Supplier's authorized representative signature over printed name

\_\_\_\_\_  
 BAC CANVASSER

Designation: \_\_\_\_\_

Contact No.: \_\_\_\_\_

Email Address.: \_\_\_\_\_

May