



Republic of the Philippines  
Province of Pampanga

**Bids and Awards Committee**

Provincial Capitol, City of San Fernando, (P) / (045) 435-5901

JUL 22 2024

RFQ No. **240590 (Reposting)**

P.R. No. / Date / End User / Purpose:

**(24-3310 6/4/2024 PROVINCIAL LEGAL OFFICE For the use of the Legal Officers of PLO)**

**REQUEST FOR QUOTATION**

Shopping

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Tel. No.: \_\_\_\_\_

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than **9:00 a.m., JUL 26 2024**

APPROVED BUDGET FOR  
THE CONTRACT (ABC):  
**PhP 428,000.00**

**ATTY. CECIL ANDIN**  
CHAIRPERSON  
Bids and Awards Committee

**TERMS AND CONDITIONS**

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or Initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS Registration Number upon submission of quotation. In lieu of Mayor's Permit and PhilGEPS Registration Number, the PhilGEPS Certificate of Platinum Membership maybe submitted. For new businesses, submit the BIR Certificate of Registration and latest quarterly return or percentage tax.
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	2	units	<b>DESKTOP COMPUTER WITH PRINTER</b> PROCESSOR : at least 20M Cache, up to 4.6Ghz, at least 10 Cores and 16 Threads MEMORY : at least 8GB DDR4 STORAGE : at least 256GB SSD + 1TB HDD/at least 256GB M.2 SSD + 1TB HDD I/O PORTS : Audio Jack, USB, HDMI, LAN NETWORKING : Wireless LAN OS : at least Windows 11 Home OFFICE : at least MS Office Home & Student 2021 DISPLAY : at least 21.5-in OTHERS : Not cloned, at least UHD Graphics		

	Unit	Item Description	Unit Price	Total Price
2	6 units	<p><b>LAPTOP COMPUTER</b></p> <p>PROCESSOR : at least 12M Cache, up to 4.70 GHz, up to 10 Cores and 12 Threads</p> <p>MEMORY : at least 16GB</p> <p>STORAGE : at least 512GB SSD / 512GB M.2 SSD</p> <p>GRAPHICS : at least integrated GPU with up to 1340Mhz speed</p> <p>DISPLAY : at least 14"</p> <p>OS : at least Window 11</p> <p>OFFICE : at least MS Office Home &amp; Student 2021</p> <p>OTHERS : With Bullt-In Camera and Laptop Bag</p> <p>Terms of Reference:</p> <ol style="list-style-type: none"> <li>1. Printed document/material with the brand, model and specifications of the item/s being offered must be attached together with the quotation.</li> <li>2. The brand being offered must have at least one (1) authorized service center in the locality.</li> <li>3. The procuring entity reserves the right to conduct product testing/inspection to determine the fitness of the items being offered by prospective suppliers.</li> </ol> <p>After Sales Service:</p> <ol style="list-style-type: none"> <li>1. One (1) year warranty on parts and services</li> <li>2. Defective items discovered within seven (7) days from date of delivery must be replaced within 24 hours upon notification by the end-user</li> </ol> <p>Schedule of Requirements:</p> <p>Delivery within ten (10) days upon receipt of PO/NOA</p>		
<b>Total Lot Price</b>				

THE BIDS AWARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

\_\_\_\_\_  
Supplier's authorized representative signature over printed name

Designation: \_\_\_\_\_

Contact No.: \_\_\_\_\_

Email Address.: \_\_\_\_\_

\_\_\_\_\_  
BAC CANVASSER

May