



JUL 22 2024

RFQ No. **240400 (Reposting)**
P.R. No. / Date / End User / Purpose:
(24-1562 4/5/2024 GOVERNOR'S OFFICE Office Appliance and Equipment intended to support the implementation of projects and programs and facilitation of activities and meetings of the Office of the Governor)

REQUEST FOR QUOTATION
Small Value Procurement

Company Name: _____
Address: _____
Tel. No.: _____

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than **9:00 a/m JUL 26 2024**

APPROVED BUDGET FOR
THE CONTRACT (ABC):
PhP 219,100.00

ATTY. CECIL B. ANDIN
CHAIRPERSON *Perms*
Bids and Awards Committee

TERMS AND CONDITIONS

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS Registration Number, and Income/BIR Tax Return (for ABCs above P500,000.00) upon submission of quotation. In lieu of the Mayor's Permit and PhilGEPS Registration Number, the PhilGEPS Certificate of Platinum Membership may be submitted. For new businesses, submit the BIR Certificate of Registration and latest quarterly return or percentage tax..
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	1	unit	55-inch 4K Smart/Google TV Specifications: Screen Size: at least 55-inch LED TV Resolution: at least 4K Ultra HD (3840 x 2160), HDR10 Refresh Rate: at least 60Hz Ports: at least HDMI, USB Connectivity: at least Wi - Fi, LAN or Ethernet, Bluetooth Others: at least with speakers, Wall Bracket Feature: at least with voice command / voice control / voice assistant		

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
2	1	unit	<p>Coffee Maker</p> <p><i>Specifications:</i></p> <ul style="list-style-type: none"> - Electric Coffee Maker - LCD Display Programming - Removable Coffee Basket - Drip stop - Brew Mode Function - Warming Plate - Cord Storage - Metal Housing <p>General Specification: at least 12 Cups Capacity Dimension: at least 36mm x 28.8mm x 43.2mm (W x H x D) Weight: at least 3.45 kg Color: stainless/ black/ white Voltage: at least 220V/60H Wattage: at least 95 Watts</p>		
3	1	unit	<p>Oven Toaster</p> <p><i>Specifications:</i></p> <ul style="list-style-type: none"> - 30 min. timer with bell ring - 2 pcs. quartz heating elements - 1 knob timer - Accessories: baking tray, wire rack <p>Capacity: at least 9 Liter Capacity Unit Dimension: at least 360 x 237 x 190mm Color: stainless/ black/ white Voltage: at least 220V/60H Wattage: at least 650 Watts</p>		
4	1	unit	<p>Microwave Oven</p> <p><i>Specifications:</i></p> <ul style="list-style-type: none"> - at least 23L capacity Microwave Oven - Electronic Control - 6 Pre-Set Cooking Mode - Dual Wave System <p>Dimension: at least 483 x 281 x 392mm (W x H x D) Color: stainless/ black / white Voltage: at least 220 Voltage Wattage: at least 900 Watts</p>		
5	5	unit	<p>Water Dispenser</p> <p><i>Specifications:</i></p> <ul style="list-style-type: none"> - Hot, Cold , and Normal Bottom Load Water Dispenser - Hot : at least 580W, Cold: at least 90W - With Child lock function (hot) - Double insulated AC cord <p>Dimensions: at least 31.0 x 34.5 x 104.4 cm Voltage: at least 220 Voltage Color: stainless/ black/ white Voltage: at least 220 Voltage</p>		

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
6	1	unit	<p>Laminating Machine</p> <p><i>Specifications:</i></p> <p>Width: at least 240 mm Speed: at least 0.5 m/mm Temperature: at least 80-180 Power Consumption: at least 420 Watts Dimension: at least 400mm x 240mm x 105mm Weight: at least 7 kg</p> <p>- with 200 pcs. long Laminating Film Plastic</p>		
7	2	unit	<p>Paper Shredder, Heavy Duty</p> <p><i>Specifications:</i></p> <p>- Can Shred paper and credit card - Auto, Off and Reverse Function - Bin full and overheat indicator Type Cut: Micro cut Shred Capacity: 100 sheet Size: L - at least 20 1/2, W - at least 8 inches Bin Size: at least 23L capacity</p>		
8	1	unit	<p>Refrigerator</p> <p><i>Specifications:</i></p> <p>- Two-Door - Direct Cool - Inverter Compressor - Manual Defrost - Aluminum Freezer - Adjustable and Tilt-able Wire Shelves - LED Light - R600a Refrigerant Capacity: at least 10.2 - 10.5 cu. ft. Color: stainless/black/white Voltage: at least 220V/ 60 Hz Wattage: at least 95W</p>		
9	1	unit	<p>Comb Binding Machine</p> <p><i>Specifications:</i></p> <p>Max Punching: 20 Sheets Max Binding: 500 Sheets Suitable Paper: F4, A4/ B5 Hole Size/ Quantity/ Distance: 2.5 / 4.5 / 6.5mm Size: at least 430 x 310 x 220mm Weight: at least 11 kg</p> <p>- with 20 pcs. 3/4" x 3 ft. Ring Binder - with 20 pcs. 2" x 3 ft. Ring Binder - with A4, Short & Legal PVC Book Binding Cover (100 pcs. each)</p>		

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
			<p>TERMS OF REFERENCE:</p> <ol style="list-style-type: none"> 1. Brand and model of the items/s being offered must be indicated in the quotation. 2. With service facility in the locality for after sales service. 3. The procuring entity reserves the right to conduct product testing/inspection to determine the fitness of the items being offered by prospective supplier/s. <p>AFTER SALES SERVICE:</p> <ol style="list-style-type: none"> 1. At least one (1) year warranty on parts and service. 2. Defective items discovered within seven (7) days from date of delivery must be replaced within 24 hours upon notification by the end-user. <p>SCHEDULE OF REQUIREMENTS:</p> <p>Delivery within ten (10) days upon receipt of PO/NOA</p>		
Total Lot Price					
<p>Note: The winning supplier shall submit a duly signed and notarized Omnibus Sworn Statement prior to notice of award.</p>					

THE BIDS AWARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

 Supplier's authorized representative signature over printed name
 Designation: _____
 Contact No.: _____
 Email Address.: _____

 BAC CANVASSER

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