



Republic of the Philippines  
Province of Pampanga  
Bids and Awards Committee  
Provincial Capitol, City of San Fernando, (P)

Date : June 11, 2024  
P.R. No. : 24-1300  
RFQ No.: 240477 (Reposting)

## REQUEST FOR QUOTATION

### Negotiated Procurement thru Community Participation Under Section 53.12 of the Revised IRR of R.A 9184

Name of Organization : \_\_\_\_\_  
Address : \_\_\_\_\_

The Provincial Government of Pampanga is inviting organized Community or Social Groups (CSGs) of known qualifications for proposals covering the project hereunder:

Please quote your lowest price on the line item listed below, subject to the General Conditions as required. Submit your sealed quotation duly signed by your authorized representative not later than **June 21, 2024 at 9:00AM** to the BAC secretariat Office, Ground Floor, Provincial Capitol, City of San Fernando, Pampanga.

**Name of Project** : Mangrove Propagation and Upgrading of the Provincial Pilot Mangrove Nursery at San Antonio, Sasmuan, Pampanga

**Approved Budget for the Contract (ABC):** ₱ 983,000.00

**CSG's Location** : Within the municipality of Sasmuan, Pampanga

**Project Duration** : Eight (8) months

**Terms of Payment** : Progress Billing

#### General Conditions:

1. All quotations higher than ABC shall automatically be disqualified.
2. CSG must submit its quotation along with Annexes A, B, C, and D (under prescribed forms). Non-submission shall entail automatic disqualification.
3. All quotations must attach photocopies of the eligibility requirements as prescribed below and as attached under Annex "E" (Terms of Reference).
4. All prices to be denominated in Philippine peso and quotations shall be inclusive of applicable Value Added Tax (VAT) and shall be firm and valid for a period of at least sixty (60 days) from the date of receipt of quotation & shall be binding upon the supplier within the period.
5. All entries should be accomplished in the technical specifications "Annex A" with the word "Comply" or its equivalent. Any interlineations, erasures/overwriting shall be valid only if they are signed/ initialed by the CSG or his/her duly authorized representative/s.

#### Eligibility Requirements

1. The project shall entail the participation of an eligible Community or Social Group (CSG), which may include but not be limited to civil society organization (CSO), community-based organization (CBO), people's organization (PO), and community labor group.

The group shall possess the following requirements:

- The CSG must be residing/occupying/operating in the target project area;
- The CSG must have an existing nursery and/or related project implemented within the premises under the jurisdiction of their organization;
- The CSG must be registered under the Securities and Exchange Commission (SEC), Cooperative Development Authority (CDA) Department of Labor and Employment (DOLE), or National Commission on Indigenous People (NCIP);
- The CSG shall have the organizational, financial and technical capability to implement the project.

#### Legal Requirements

- a. Certificate of Registration from the Department of Trade and Industry (DTI), Securities and Exchange Commission (SEC), Cooperatives Development Authority (CDA), Department of Labor and Employment (DOLE), National Commission on Indigenous People (NCIP), national government agency, or local government unit, whichever is applicable.
- b. A sworn affidavit (Annex C) executed by the head or its authorized representative that affirms that:
  - none of its incorporators, officers or members is an agent or related by consanguinity or affinity up to the third (3<sup>rd</sup>) civil degree to the HOPE, a member of the BAC, the Technical Working Group (TWG) or the Secretariat, or other official authorized to process and/or approve the proposal, contract, and release of funds; and
  - none of its incorporators, officers or members has a related business to the Community-based Project being procured at hand; or disclosure of the members if they have related business, if any, to the Community-based Project being procured at hand and the extent or percentage of ownership or interest therein.

#### Technical Requirements

- c. Statement of all its completed contracts similar to the project and/or list indicating the work experiences of their members that reflect the capacity to deliver the Goods, or implement the Simple Infrastructure Projects, at an equal or higher established standards (Annex D).

The End-users acceptance or official receipt/s or sales invoice issued for the completed contracts shall be attached to the Statement as proof thereof.

#### Financial Requirements

- d. Photocopy or scanned copy of the bank book with complete bank account information; or a proof that it maintains books of accounts such as cash receipts journal, cash disbursement journal, general journal, and general ledger.

*For Organized CSG that has participated in any government Community-based Project for the past two (2) years:*

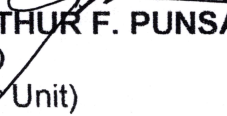
- e. Latest Income Tax Return (ITR) for the preceding Tax Year or for new establishments, the most recent quarter's ITR or Business Tax Return; and
- f. Updated Audited Financial Statement (AFS), which should not be earlier than two (2) years from the date of bid submission. The AFS shall be stamped received by the Bureau of Internal Revenue (BIR) or accredited and authorized institutions, or electronically received via the AFS e-submission of the BIR with a filing reference number.


The sealed quotations shall be opened on JUN 21 2024 10:00 AM at Old SP Session Hall, 2<sup>nd</sup> Flr., Capitol Building, City of San Fernando, Pampanga.

The Provincial Government reserves the right to accept or reject any and all quotations and to annul the procurement process or reject bids at any time prior to the award of the contract without thereby incurring any liability to the affected bidder/s.

For any clarifications, please contact:

FILIPINA R. SEVILLA  
BAC Secretariat Office  
Ground Floor, Capitol Building  
City of San Fernando, Pampanga  
Tel. No. (045) 435-5901  
Email address: [bac@pampanga.gov.ph](mailto:bac@pampanga.gov.ph)

  
Engr. ARTHUR F. PUNSALAN  
PG-ENRO  
(End-User Unit)

  
FRANCIS V. MASLOG  
Vice-Chairman *fms*  
Bids and Awards Committee