



Republic of the Philippines  
Province of Pampanga

**Bids and Awards Committee**

Provincial Capitol, City of San Fernando, (P) / (045) 435-5901

JUN 06 2024

RFQ No. **240400 (Reposting)**

P.R. No. / Date / End User / Purpose:

**(24-1562 4/5/2024 GOVERNOR'S OFFICE Office Appliance and Equipment intended to support the implementation of projects and programs and facilitation of activities and meetings of the Office of the Governor)**

**REQUEST FOR QUOTATION**

Small Value Procurement

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Tel. No.: \_\_\_\_\_

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than **4:00 p.m. JUN 11 2024**

APPROVED BUDGET FOR  
THE CONTRACT (ABC):  
**PhP 219,100.00**

**FRANCIS V. MASLOG**  
VICE-CHAIRPERSON  
Bids and Awards Committee

**TERMS AND CONDITIONS**

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS Registration Number, and Income/BIR Tax Return (for ABCs above P500,000.00) upon submission of quotation. In lieu of the Mayor's Permit and PhilGEPS Registration Number, the PhilGEPS Certificate of Platinum Membership may be submitted. For new businesses, submit the BIR Certificate of Registration and latest quarterly return or percentage tax..
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	1	unit	<b>55-inch 4K Smart/Google TV</b>  <i>Specifications:</i>  Screen Size: at least 55-inch LED TV Resolution: at least 4K Ultra HD (3840 x 2160), HDR10 Refresh Rate: at least 60Hz Ports: at least HDMI, USB Connectivity: at least Wi - Fi, LAN or Ethernet, Bluetooth Others: at least with speakers, Wall Bracket Feature: at least with voice command / voice control / voice assistant		

*Francis*

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
2	1	unit	<p><b>Coffee Maker</b></p> <p><i>Specifications:</i></p> <ul style="list-style-type: none"> <li>- Electric Coffee Maker</li> <li>- LCD Display Programming</li> <li>- Removable Coffee Basket</li> <li>- Drip stop</li> <li>- Brew Mode Function</li> <li>- Warming Plate</li> <li>- Cord Storage</li> <li>- Metal Housing</li> </ul> <p>General Specification: at least 12 Cups Capacity            Dimension: at least 36mm x 28.8mm x 43.2mm (W x H x D)            Weight: at least 3.45 kg            Color: stainless/ black/ white            Voltage: at least 220V/60H            Wattage: at least 95 Watts</p>		
3	1	unit	<p><b>Oven Toaster</b></p> <p><i>Specifications:</i></p> <ul style="list-style-type: none"> <li>- 30 min. timer with bell ring</li> <li>- 2 pcs. quartz heating elements</li> <li>- 1 knob timer</li> <li>- Accessories: baking tray, wire rack</li> </ul> <p>Capacity: at least 9 Liter Capacity            Unit Dimension: at least 360 x 237 x 190mm            Color: stainless/ black/ white            Voltage: at least 220V/60H            Wattage: at least 650 Watts</p>		
4	1	unit	<p><b>Microwave Oven</b></p> <p><i>Specifications:</i></p> <ul style="list-style-type: none"> <li>- at least 23L capacity Microwave Oven</li> <li>- Electronic Control</li> <li>- 6 Pre-Set Cooking Mode</li> <li>- Dual Wave System</li> </ul> <p>Dimension: at least 483 x 281 x 392mm (W x H x D)            Color: stainless/ black / white            Voltage: at least 220 Voltage            Wattage: at least 900 Watts</p>		
5	5	unit	<p><b>Water Dispenser</b></p> <p><i>Specifications:</i></p> <ul style="list-style-type: none"> <li>- Hot, Cold , and Normal Bottom Load Water Dispenser</li> <li>- Hot : at least 580W, Cold: at least 90W</li> <li>- With Child lock function (hot)</li> <li>- Double insulated AC cord</li> </ul> <p>Dimensions: at least 31.0 x 34.5 x 104.4 cm Voltage: at least 220            Voltage            Color: stainless/ black/ white            Voltage: at least 220 Voltage</p>		

No.	Qty	Unit	<u>Item Description</u>	Unit Price	Total Price
6	1	unit	<p><b>Laminating Machine</b></p> <p><i>Specifications:</i></p> <p>Width: at least 240 mm            Speed: at least 0.5 m/mm            Temperature: at least 80-180            Power Consumption: at least 420 Watts            Dimension: at least 400mm x 240mm x 105mm            Weight: at least 7 kg</p> <p>- with 200 pcs. long Laminating Film Plastic</p>		
7	2	unit	<p><b>Paper Shredder, Heavy Duty</b></p> <p><i>Specifications:</i></p> <p>- Can Shred paper and credit card            - Auto, Off and Reverse Function            - Bin full and overheat indicator            Type Cut: Micro cut            Shred Capacity: 100 sheet            Size: L - at least 20 1/2, W - at least 8 inches            Bin Size: at least 23L capacity</p>		
8	1	unit	<p><b>Refrigerator</b></p> <p><i>Specifications:</i></p> <p>- Two-Door            - Direct Cool            - Inverter Compressor            - Manual Defrost            - Aluminum Freezer            - Adjustable and Tilt-able Wire Shelves            - LED Light            - R600a Refrigerant            Capacity: at least 10.2 - 10.5 cu. ft.            Color: stainless/black/white            Voltage: at least 220V/ 60 Hz            Wattage: at least 95W</p>		
9	1	unit	<p><b>Comb Binding Machine</b></p> <p><i>Specifications:</i></p> <p>Max Punching: 20 Sheets            Max Binding: 500 Sheets            Suitable Paper: F4, A4/ B5            Hole Size/ Quantity/ Distance: 2.5 / 4.5 / 6.5mm            Size: at least 430 x 310 x 220mm            Weight: at least 11 kg</p> <p>- with 20 pcs. 3/4" x 3 ft. Ring Binder            - with 20 pcs. 2" x 3 ft. Ring Binder            - with A4, Short &amp; Legal PVC Book Binding Cover (100 pcs. each)</p>		



	Unit	<u>Item Description</u>	Unit Price	Total Price
		<p>TERMS OF REFERENCE:</p> <ol style="list-style-type: none"> <li>1. Brochure of the items/s being offered must be attached together with the quotation.</li> <li>2. With service facility in the locality for after sales service.</li> <li>3. The procuring entity reserves the right to conduct product testing/inspection to determine the fitness of the items being offered by prospective supplier/s.</li> </ol> <p>AFTER SALES SERVICE:</p> <ol style="list-style-type: none"> <li>1. At least one (1) year warranty on parts and service.</li> <li>2. Defective items discovered within seven (7) days from date of delivery must be replaced within 24 hours upon notification by the end-user.</li> </ol> <p>SCHEDULE OF REQUIREMENTS:</p> <p>Delivery within ten (10) days upon receipt of PO/NOA</p>		
<b>Total Lot Price</b>				

Note: The winning supplier shall submit a duly signed and notarized Omnibus Sworn Statement prior to notice of award.

THE BIDS AWARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

\_\_\_\_\_  
 Supplier's authorized representative signature over printed name  
 Designation: \_\_\_\_\_  
 Contact No.: \_\_\_\_\_  
 Email Address.: \_\_\_\_\_

\_\_\_\_\_  
 BAC CANVASSER

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