



Republic of the Philippines  
Province of Pampanga

**Bids and Awards Committee**

Provincial Capitol, City of San Fernando, (P) / (045) 435-5901

MAY 22 2024

RFQ No. **240497**

P.R. No. / Date / End User / Purpose:

**(24-2046 5/14/2024 PDRRMO Meals to be served during SK DRRM Forum: Orientation on the Roles of Sangguniang Kabataan Officials in Disaster Risk Reduction and Climate Change Adaptation and Mitigation Towards Nation Building and 3rd Pampanga First Aid and Basic Life Support Olympics on July 2024 at BZGCC Brgy. Lourdes, CSFP.)**

**REQUEST FOR QUOTATION**

Small Value Procurement

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Tel. No.: \_\_\_\_\_

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than **4:00 p.m. MAY: 27 2024**

APPROVED BUDGET FOR  
THE CONTRACT (ABC):  
**Php 262,500.00**

**FRANCIS V. MASLOG**  
VICE-CHAIRPERSON *Plus*  
Bids and Awards Committee

**TERMS AND CONDITIONS**

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS Registration Number, and Income/BIR Tax Return (for ABCs above P500,000.00) upon submission of quotation. In lieu of the Mayor's Permit and PhilGEPS Registration Number, the PhilGEPS Certificate of Platinum Membership may be submitted. For new businesses, submit the BIR Certificate of Registration and latest quarterly return or percentage tax..
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	50	pax	<p><b>Full Catering Services for VIPs (Managed Buffet) for SK DRRM Forum: Orientation on the Roles of SK Officials in Disaster Risk Reduction and Climate Change Adaptation and Mitigation Towards Nation Building</b></p> <p>Breakfast: beef tapa, corned beef, torta, scrambled egg, garlic rice/pandesal, tsokolateng batirol/coffee Lunch: roast beef, chicken BBQ, calamares, shrimp roll, chopsyuey, steamed rice, halayang ube, iced tea PM Snacks: palabok, egg pandesal, buko juice</p>		

			<u>Item Description</u>	Unit Price	Total Price
2	100	pax	<p><b>Full Catering Services for VIPs (Managed Buffet) for 3rd Pampanga First Aid and Basic Life Support Olympics</b></p> <p>Breakfast: chicken adobo, corned beef, scrambled egg, daing bangus, garlic rice, coffee                      Lunch: roast beef, chicken roll, sisig, garlic shrimp, four season vegetables, steamed rice, fruit salad, iced tea                      PM Snacks: palabok, egg pandesal, buko juice</p> <p><b>Terms of Reference:</b></p> <ol style="list-style-type: none"> <li>1. Part of the quantity requirement in this project may be served buffet type or plated upon notification by the end-user at least 24 hours. Guests can fill their plates as many times as they like.</li> <li>2. Supplier shall provide all the personnel requirements &amp; paraphernalia for this project.</li> <li>3. The duration and number of pax to be served based on the actual requirements as determined by the end-user.</li> <li>4. Tables, chairs &amp; covers shall be provided as required by the end-user.</li> <li>5. Must have a fully equipped food service facility within the locality.</li> </ol> <p><b>After Sales Service:</b></p> <ol style="list-style-type: none"> <li>1. Delivered spoiled and soiled meals must be replaced within 1 hour.</li> </ol> <p><b>Schedule of Requirements:</b></p> <ol style="list-style-type: none"> <li>1. Changes in date &amp; time upon notification of the end-user on a 48 hours advance notice.</li> </ol>		
<b>Total Lot Price</b>					

Note: The winning supplier shall submit a duly signed and notarized Omnibus Sworn Statement prior to notice of award.

THE BIDS AWARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

\_\_\_\_\_  
 Supplier's authorized representative signature over printed name  
 Designation: \_\_\_\_\_  
 Contact No.: \_\_\_\_\_  
 Email Address.: \_\_\_\_\_

\_\_\_\_\_  
 BAC CANVASSER

May