



Republic of the Philippines
Province of Pampanga
Bids and Awards Committee
Provincial Capitol, City of San Fernando, (P) / (045) 435-5901

MAY 22 2024

RFQ No. 240492
P.R. No. / Date / End User / Purpose:
(24-1782 4/22/2024 PGSO For use of Procurement unit & GSO)

REQUEST FOR QUOTATION
Shopping

Company Name: _____
Address: _____
Tel. No.: _____

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than **4:00 p.m. MAY: 27 2024**

APPROVED BUDGET FOR
THE CONTRACT (ABC):
Php 574,400.00

FRANCIS V. MASLOG
VICE-CHAIRPERSON *Peris*
Bids and Awards Committee

TERMS AND CONDITIONS

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS Registration Number upon submission of quotation. In lieu of Mayor's Permit and PhilGEPS Registration Number, the PhilGEPS Certificate of Platinum Membership maybe submitted. For new businesses, submit the BIR Certificate of Registration and latest quarterly return or percentage tax.
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	7	units	Desktop Computer - Processor: at least 20M Cache, up to 4.6Ghz, at least 10Cores and 16 Threads - Memory: at least 8GB DDR4 - Storage: at least 256GB SSD + 1TB HDD/ at least 256GB M.2 SSD + 1TB HDD - I/O Ports: Audio Jack, USB, HDMI, LAN - Networking: Wireless LAN - OS: At least Windows 11 Home - Office: at least MS Office Home & Student 2021 - Display: at least 21.5-in - Others: Not Cloned, at least UHD Graphics		
2	7	units	All-in-One Printer - with Genuine Integrated Ink Tank System, Print, Copy, Scan, Ink Jet, up to 1200 x 4800 dpi or 4800 x 1200 dpi print resolution, up to 600 x 1200 dpi scan resolution, flatbed colour image scanner type, Paper Size (A4, Letter, Legal, User Defined)		
3	7	units	Uninterrupted Power Supply - at least 650VA, with built-in AVR, at least 4 universal sockets or 4 NEMA Sockets.		

		Unit	Item Description	Unit Price	Total Price
4	4	unit	Duplex Documents Scanner - Type: ADF, Sheet-fed, one-pass duplex color scanner color Contact Image Sensor (CIS) - Optical Resolution: at least 300dpi - Scanning speed: at least 35 ppm - ADF Document sizes: at least A4, Letter, Legal - ADF Daily Cycle: at least 3000 sheets		
			TERMS OF REFERENCE: 1. The brand being offered must have at least one (1) authorized service center in the locality. 2. The procuring entity reserves the right to conduct product testing/inspection to determine the fitness of the items being offered by prospective supplier/s.		
			AFTER SALES SERVICE: 1. At least one (1) year warranty on parts and service. 2. Defective items discovered within seven (7) days from date of delivery must be replaced within 24 hours upon notification by the end user.		
			SCHEDULE OF REQUIREMENTS: - Delivery within ten (10) days upon receipt of PO/NOA		
Total Lot Price					

THE BIDS AWARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

 Supplier's authorized representative signature over printed name
 Designation: _____
 Contact No.: _____
 Email Address.: _____

 BAC CANVASSER

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