



Bids and Awards Committee

Provincial Capitol, City of San Fernando, (P) / (045) 435-5901

DEC 21 2023

RFQ No. **231114**

P.R. No. / Date / End User / Purpose:

(23-4874 12/1/2023 Governor's Office Meals for regular consultative meetings, forums and dialogues of the Office the Governor)

REQUEST FOR QUOTATION

Small Value Procurement

Company Name: _____
Address: _____
Tel. No.: _____

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than **9:00 am DEC 27 2023**

APPROVED BUDGET FOR
THE CONTRACT (ABC):
PHP 945,000.00

FRANCIS V. MASLOG
VICE-CHAIRPERSON *Plus*
Bids and Awards Committee

TERMS AND CONDITIONS

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS Registration Number, and Income/BIR Tax Return (for ABCs above P500,000.00) upon submission of quotation. In lieu of the Mayor's Permit and PhilGEPS Registration Number, the PhilGEPS Certificate of Platinum Membership may be submitted. For new businesses, submit the BIR Certificate of Registration and latest quarterly return or percentage tax..
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	450	pax	Full Catering Services (Open Buffet) Breakfast Free Flowing Coffee 1 Bottled Water 500ml 1 Choice of Egg (Scrambled, Sunny Side Up, Boiled) 1 Choice of Drink (Tsokolating Batirol, Soda 300ml, Iced Tea) Four (4) variants served in breakfast plate with rice from any of the following menu: Variant 1: Corned Beef, Tocino, Longganisa, Hotdog, Tapa Variant 2: Pistu with pandesal, Arrozcaldo with Pandesal and Egg Spread, Sopas with Pandesal and Egg Omelette Variant 3: Dinuguan with Puto, Danggit, Dilis & Tuyoy, Daing na Bangus, Paksiw na Bangus Variant 4: Chicken Adobo, Tokwa't Baboy, Pindang Damulag		

Plus

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
2	450	pax	Lunch/Dinner Free Flowing Coffee 1 Bottled Water 350ml Bottomless Iced Tea 1 Choice of Drink (Juice or Softdrink) 1 Choice of Appetizer from any of the following; Ensaladang Mangga, Chicken Macaroni, Vegetable Salad, Marble Potato Salad, All Fresh Salad with Sesame Sauce 2 Choice of Dessert from any of the following; Variant 1: Fresh Fruit, Meyumung Kamuti, Fruit Salad, Buko Salad Variant 2: Tibuk-Tibuk, Leche Flan, Halaya Ube, Lelut Mais, Sapin-Sapin, Sticky Rice with Mango Five (5) variants served in dinner plate with rice from any of the following menu: Variant 1: Chicken Cordon Bleu, Chicken Galantina, Chicken Lollipop Chicken Teriyaki, Chicken & Pork Adobo, Chicken Pochoero Variant 2: Pork Dinakdakan, Pork Tonkatsu, Pork Bistig, Pork Parmesan, Salt & Pepper Spareribs, Grilled Liempo, Pork Kare-Kare Variant 3: Shrimp Tempura, Sweet Chili Shrimp, Bulanglang Paro, Special Seafood Kare-Kare, Prawn Thermidor, Salmon in Lemon, Buttered Sauce, Alabos na Hipon Variant 4: Salt & Pepper Beef Asado, Beef Caldereta in Cheese Beef Lengua, Oxtail Kare-Kare, Beef Stroganoff, Beef Kare-Kare Variant 5: Special Lumpia in Peanut Sauce, Fried Lumpia, Gatang Ampalaya, Stir Fried Ampalaya with Aligue, Ningnang or Pritung Hito		
3	450	pax	Snacks Free Flowing Coffee 1 Bottled Water 500ml 1 Choice of Drink (Juice or Softdrink) Four (4) variants served in snack/salad plate/bowl from any of the following; Variant 1: Pasta Palabok, Baked Macaroni, Spaghetti, Penne Pasta, Chicken Pesto Pasta, Pancit Canton, Pancit Guisado, Sotanghon Variant 2: Sandwich Chicken Sandwich, Ham and Cheese Sandwich, Hotdog Sandwich, Egg Sandwich, Bacon and Egg Sandwich, Clubhouse Sandwich Variant 3: Porridge Sampelot, Lelut Mais, Lelut Balatung, Arrozcaldo, Variant 4: Kakanin Tamales, Suman Tili, Suman Ebus, Sapin-Sapin, Rice Cake, Cassava Cake, Suman Bulagta		
			TERMS OF REFERENCE: 1. Part of the quantity requirement in this project may be served buffet type or plated upon notification by the end-user at least 24 hours. Guests can fill their plates as many times as they like. 2. Supplier shall provide all the personnel requirements & paraphernals for this project. 3. The duration and number of pax to be served based on the actual requirements as determined by the end-user 4. Tables, chairs & covers shall be provided as required by the end-user. 5. Must have a fully equipped food service facility within the locality		
			AFTER SALES REQUIREMENTS: Spoiled & soiled meals prior to the serving shall be replaced immediately.		
			SCHEDULE OF REQUIREMENTS: Progressive delivery, quantity, date and time upon notification by the end-user on a 24 hours advance notice.		

Handwritten signature

Item No.	Qty	Unit	<u>Item Description</u>	Unit Price	Total Price
			SCHEDULE OF REQUIREMENTS: Progressive delivery, quantity, date and time upon notification by the end-user on a 24 hours advance notice.		
Total Lot Price					
Note: The winning supplier shall submit a duly signed and notarized Omnibus Sworn Statement prior to notice of award.					

THE BIDS AWARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

 Supplier's authorized representative signature over printed name
 Designation: _____
 Contact No.: _____
 Email Address.: _____

 BAC CANVASSER

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