



Republic of the Philippines
Province of Pampanga

Bids and Awards Committee

Provincial Capitol, City of San Fernando, (P) / (045) 435-5901

MAY 10 2024

RFQ No. **240463**

P.R. No. / Date / End User / Purpose:
(24-1863 4/29/2024 PG-ENRO For office use)

REQUEST FOR QUOTATION

Shopping

Company Name: _____
Address: _____
Tel. No.: _____

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than **4:00 p.m. MAY 14 2024**

APPROVED BUDGET FOR
THE CONTRACT (ABC):
Php 202,400.00

FRANCIS V. MASLOG
VICE-CHAIRPERSON *fm*
Bids and Awards Committee

TERMS AND CONDITIONS

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS Registration Number upon submission of quotation. In lieu of Mayor's Permit and PhilGEPS Registration Number, the PhilGEPS Certificate of Platinum Membership may be submitted. For new businesses, submit the BIR Certificate of Registration and latest quarterly return or percentage tax.
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	2	sets	<p>Desktop Computer with Printer and Scanner Desktop Computer Specifications Processor : at least 20M Cache, up to 4.6Ghz, at least 10 Cores and 16 Threads Memory : at least 8GB DDR4 Storage : at least 256GB SSD + 1TB HDD/ at least 256GB M.2 SSD + 1 TB HDD I/O Ports : Audio Jack, USB, HDMI, LAN Networking : Wireless LAN OS : at least Windows 11 Home Office : at least MS Office Home & Student 2021 Display : at least 21.5-in Others : Not Cloned, at least UHD Graphics</p> <p>Printer : with ADF, Genuine Integrated Ink Tank System, All-in-One (Print, Copy, Scan), Ink Jet, up to 1200 x 4800 dpi or 4800 x 1200 dpi print resolution, up to 600 x 1200 dpi scan resolution, Flatbed colour image scanner type, Paper size (A4, Letter, Legal, User Defined)</p> <p>UPS : at least 650VA, with built-in AVR, at least 4 universal sockets or 4 NEMA Sockets</p> <p>Duplex Document Scanner: Type (ADF, Sheet-fed, one-pass duplex color scanner, Contact Scanner Image Document Sensor (CIS), at least 300 dpi Optical Resolution, at least 35 ppm Scanning Speed, Document Sizes (at least A4, Letter, Legal), at least 3000 sheets ADF Daily Duty Cycle.</p>		

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Item No.	Qty	Unit	Item Description	Unit Price	Total Price
			<p>Terms of Reference:</p> <ol style="list-style-type: none"> 1. Brochure of the item/s being offered must be attached together with the quotation; 2. The procuring entity reserves the right to conduct product testing/ inspection to determine the fitness of the items being offered by prospective supplier/s; 3. The brand being offered must have at least one (1) authorize service center in the locality. <p>After Sales Service:</p> <ol style="list-style-type: none"> 1. At least one (1) year warranty on parts and services; and 2. Defective items discovered within seven (7) days from the date of delivery must be replaced within 24 hours upon notification by the end-user. <p>Schedule of Requirements:</p> <p>Delivery within Ten (10) days upon receipt of PO/ NOA</p>		
Total Lot Price					

THE BIDS AWARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

 Supplier's authorized representative signature over printed name
 Designation: _____
 Contact No.: _____
 Email Address.: _____

 BAC CANVASSER

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Handwritten mark