



MAY 03 2024

RFQ No. **240446**
P.R. No. / Date / End User / Purpose:
(24-1905 4/30/2024 G.O / ACTOP For the use in the Activity of the Manyaman Festival on May 10, 2024.)

REQUEST FOR QUOTATION
Small Value Procurement

Company Name: _____
Address: _____
Tel. No.: _____

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than **4:00 P.M. MAY 07 2024**

APPROVED BUDGET FOR
THE CONTRACT (ABC):
PHP 150,000.00

FRANCIS V. MASLOG
VICE-CHAIRPERSON *Am*
Bids and Awards Committee

TERMS AND CONDITIONS

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS Registration Number, and Income/BIR Tax Return (for ABCs above P500,000.00) upon submission of quotation. In lieu of the Mayor's Permit and PhilGEPS Registration Number, the PhilGEPS Certificate of Platinum Membership may be submitted. For new businesses, submit the BIR Certificate of Registration and latest quarterly return or percentage tax..
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	250	pcs	White Apron with log (Katrina Cloth) (see attached picture)		
2	250	pcs	Hairnet (disposable) color black		
3	250	pcs	Food Hygiene Mask / Mouth Shield Size: approx. 7.5 x 2 inches		
4	250	pairs	Plastic Hand Gloves clear standard size		
5	250	bottles	Alcohol Isopropyl 60 ml		
6	750	pcs	Hand Towel - whites standard size		
7	250	roll	Kitchen Towel Inter-folded 100 pulls / roll		
8	250	pcs	Food Basket plastic standard size		

TERMS AND REFERENCE:
1. The procuring entity serves the right to conduct testing/inspection to determine the fitness of the items being offered by the prospective supplier/s

SCHEDULE OF REQUIREMENTS:
Delivery within 24 hrs. upon receipt of PO/NOA

Total Lot Price

Note: The winning supplier shall submit a duly signed and notarized Omnibus Sworn Statement prior to notice of award.

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MAY 0 2024

WARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

Supplier's authorized representative signature over printed name

Designation: _____

Contact No.: _____

Email Address.: _____

BAC CANVASSER

May

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