



**Bids and Awards Committee**

Provincial Capitol, City of San Fernando, (P) / (045) 435-5901

APR 08 2024

RFQ No. **240342**

P.R. No. / Date / End User / Purpose:

**(24-1438 3/26/2024 PGSO For use in various activities of the Provincial Government of Pampanga)**

**REQUEST FOR QUOTATION**

Small Value Procurement

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Tel. No.: \_\_\_\_\_

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than **9:00 a.m., APR 12 2024**

APPROVED BUDGET FOR  
THE CONTRACT (ABC):  
**PhP 925,000.00**

**FRANCIS V. MASLOG**  
VICE CHAIRPERSON *Pms*  
Bids and Awards Committee

**TERMS AND CONDITIONS**

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPs Registration Number, and Income/BIR Tax Return (for ABCs above P500,000.00) upon submission of quotation. In lieu of the Mayor's Permit and PhilGEPs Registration Number, the PhilGEPs Certificate of Platinum Membership may be submitted. For new businesses, submit the BIR Certificate of Registration and latest quarterly return or percentage tax..
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	100	pcs	Folding Table, 6ft, solid top made of rust-resistant powder coated steel frame durable polyethylene surface, stain resistant surface with durable foot caps to prevent floor damage with steel brace arms weight Capacity: at least 135kg center load capacity dimensions: at least 75cm x 180 cm x 70cm color: white		
2	100	pcs	Folding Chair Made of high-density polyethylene Frame: Made of powder-coated steel Blow-molded seat and back Dimensions: approx L 47 x W 51 x H 84 cm color: white		
3	50	pcs	Conference Table made of durable polyethylene surface broad leg stance, powder coated frame with non-marring foot caps to prevent floor damage dimensions: approx 18"D x 72"W x 29"H color: white		

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*Pms*

	<u>Item Description</u>	Unit Price	Total Price
	<p>TERMS OF REFERENCE:</p> <ol style="list-style-type: none"> <li>1. Brochure of the items being offered must be attached together with the quotation.</li> <li>2. The procuring entity reserves the right to conduct product testing/inspection to determine the fitness of the items being offered by prospective supplier/s.</li> </ol> <p>AFTER SALES SERVICE:</p> <ol style="list-style-type: none"> <li>1. Six (6) months warranty on manufacturing defects.</li> <li>2. Defective items discovered within seven (7) days from the date of delivery must be replaced within 24 hours upon notification by the end-user.</li> </ol> <p>SCHEDULE OF REQUIREMENTS:</p> <p>Delivery within ten (10) days upon receipt of PO/NOA</p>		
<b>Total Lot Price</b>			

Note: The winning supplier shall submit a duly signed and notarized Omnibus Sworn Statement prior to notice of award.

THE BIDS AWARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

\_\_\_\_\_  
 Supplier's authorized representative signature over printed name  
 Designation: \_\_\_\_\_  
 Contact No.: \_\_\_\_\_  
 Email Address.: \_\_\_\_\_

\_\_\_\_\_  
 BAC CANVASSER

May