



APR 26 2024

RFQ No. 240424
P.R. No. / Date / End User / Purpose:
(24-1820 4/24/2024 G.O / ACTOP For the use of the Activity of the Manyaman Festival on May 9 & 10, 2024.)

REQUEST FOR QUOTATION
Small Value Procurement

Company Name: _____
Address: _____
Tel. No.: _____

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than **4:00 p.m.: APR 30 2024**

APPROVED BUDGET FOR
THE CONTRACT (ABC):
Php 885,500.00

FRANCIS X. MASLOG
VICE CHAIRPERSON *pm*
Bids and Awards Committee

TERMS AND CONDITIONS

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS Registration Number, and Income/BIR Tax Return (for ABCs above P500,000.00) upon submission of quotation. In lieu of the Mayor's Permit and PhilGEPS Registration Number, the PhilGEPS Certificate of Platinum Membership may be submitted. For new businesses, submit the BIR Certificate of Registration and latest quarterly return or percentage tax..
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	1	Lot	<p>Event Management Services for Manyaman Festival 2024</p> <p>Day 1: Manyaman Keni Kecami: Kick-Off Celebration on May 09, 2024 Venue: Capital Town, City of San Fernando, Pampanga Lights, Sounds System and LED Wall 1 Set of Premium lights and a package of sound system 1 Unit of high definition 12x15 light emitting diode (LED) wall Event Venue Set-Up - Colorful Fabric Buntings covering the Main Venue - Stage Style and Decoration - Outer Food Tent Design - Tables (round) and chairs (tiffany and monoblock) for 600 pax Cultural Performers - Rich and Vibrant Campampangan Practices and Cultures will be shown through - Cultural Performances - ArtiStaRita - La Granja Modelo Dance Troupe - Poet Production Coordinators 5 production coordinators will take charge on the segments of the activity Event Host - The Master of Ceremony leading the entire programme Acoustic Band - Popular Band in the Country will perform after the launching of the Hapag ng Pamana Media Promotions - Personalities who will cover and feature the activity on their vlog and newspaper article</p> <p>Day 2: Kamuran, Kanyaman Kecami: The Carinderia Cooking Competition Venue: SM City Pampanga Event Center on May 10, 2024 Event Host: The Master of Ceremony leading the entire programme Trophies: Winners will receive trophies of recognition Production Coordinators 3 Production Coordinators will take charge on the segment of the activity Framed Certificates Semi-Finalist receive framed Certificate of Recognition LED Wall 1 Unit of a high definition 12x15 Light Emitting Diode (LED) Wall</p> <p>TERMS OF REFERENCE: 1. For Day 1 Event Venue set-up will be subject to the set-up requirements based on actual inspection with the end-user. 2. Artist/s and specific pieces to be performed will be based on the requirements of the end-user. 3. Materials for the media promotions shall be provided by the end-user. 4. Design of Trophies & Certificates will be provided by the end-user. After Sales Service: 1. All technical manpower must be provided before & during the event. 2. All defective equipment / PARAPHERNAL must be replaced immediately. Schedule of Requirements: 1. All physical set-up in the designated venue must be installed at least 24 hours before the schedule of the events.</p>		
Total Lot Price					

Note: The winning supplier shall submit a duly signed and notarized Omnibus Sworn Statement prior to notice of award.

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

Supplier's authorized representative signature over printed name

BAC CANVASSER

Designation: _____

Contact No.: _____

Email Address.: _____

Jaq