



Republic of the Philippines
Province of Pampanga
Bids and Awards Committee
Provincial Capitol, City of San Fernando, (P) / (045) 435-5901

APR 29 2024

RFQ No. 240420

P.R. No. / Date / End User / Purpose:

(24-1624 4/15/2024 GOVERNOR'S OFFICE IT Equipment intended to support the implementation of projects and programs and facilitation of activities and meetings of the Office of the Governor)

REQUEST FOR QUOTATION

Small Value Procurement

Company Name: _____
Address: _____
Tel. No.: _____

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than **9:00 a.m. MAY 03 2024**

APPROVED BUDGET FOR
THE CONTRACT (ABC):
PhP 997,800.00

FRANCIS V. MASLOG
VICE-CHAIRPERSON *pm*
Bids and Awards Committee

TERMS AND CONDITIONS

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPs Registration Number, and Income/BIR Tax Return (for ABCs above P500,000.00) upon submission of quotation. In lieu of the Mayor's Permit and PhilGEPs Registration Number, the PhilGEPs Certificate of Platinum Membership may be submitted. For new businesses, submit the BIR Certificate of Registration and latest quarterly return or percentage tax..
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	5	units	Headset with Mic <i>Specifications:</i> - Over-the-head design, Wired via 3.5mm connectivity, at least 1.8m cable, with controls, 20Hz-20KHz Frequency Range, 32ohms Impedance, at least 50mm drivers, omnidirectional microphone with noise cancelation/isolation		
2	2	units	Desktop Computer <i>Specifications:</i> Processor : at least 20M Cache, up to 4.6Ghz, at least 10 Cores and 16 Threads Memory : at least 8GB DDR4 Storage : at least 256GB SSD + 1TB HDD / at least 256GB M.2 SSD + 1 TB HDD I/O Ports : Audio Jack, USB, HDMI, LAN Networking : Wireless LAN OS : at least Windows 11 Home Office : at least MS Office Home & Student 2021 Display : at least 21.5-in Others : Not cloned, at least UHD Graphics UPS : At least 650VA, with built-in AVR, at least 4 universal sockets or 4 NEMA Sockets Warranty : 1 Year Warranty on parts and services		

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Item No.	Qty	Unit	Item Description	Unit Price	Total Price
3	3	units	Duplex Document Scanner <i>Specifications:</i> Type : ADF, Sheet-fed, one-pass duplex color scanner Color Contact Image Sensor (CIS) Optical Resolution : at least 300 dpi Scanning Speed : at least 35 ppm ADF Document Sizes : at least A4, Letter, Legal ADF Daily Duty Cycle : at least 3000 sheets		
4	7	units	All-in-One Printer with ADF <i>Specifications:</i> - with Genuine Integrated Ink Tank System - Print, Copy, Scan, Wi Fi Print Method : On-demand ink jet Print Resolution : at least 1200 x 4800 dpi or 4800 x 1200 dpi Copy Resolution : at least 600 x 600 dpi Scan Resolution : at least 600 x 1200 dpi Scanner Type : Flatbed colour image scanner Paper Size : A4, Letter, Legal, User Defined Warranty : 1 Year Warranty on parts and services		
5	1	unit	Biometric Scanner <i>Specifications:</i> Display : TFT Color Screen with GUI interface Fingerprint Capacity : at least 1,000 Card Capacity : at least 1,000 Transaction Capacity : at least 80,000 Transactions Communication : at least TCP/IP, USB-host SDK : Standalone Others : Compatible with our existing biometric system		
6	4	units	Digital Voice Recorder <i>Specifications:</i> Recording Format : at least PCM, MP3 Playback Format : at least MP3 Memory : at least 4GB Memory built-in memory and MicroSD Expansion Battery : Built-in Rechargeable Battery with up to 20 hours life Others : with built-in Microphone and Speaker, Recording Monitoring USB Connection Charging, Noise Reduction / Cut		
7	2	units	WXGA Projector with 70x70 Tripod Screen <i>Specifications:</i> Output : at least 4,000 Lumens (normal) / 4,000 ANSI Lumens Resolution : Native Resolution (up to 1280 x 800 WXGA) Contrast Ratio : at least 16,000 x 1 Lamp : up to 6,000 hours Interfaces : Audio, HDMI, VGA Wireless Presenter : Laser pointer with LED indicator, Plug and Play with slideshow button or presentation control, at least 13 meters range with 2.4 GHz wireless technology		
8	2	units	Webcam <i>Specifications:</i> - up to FHD 1920x1080 pixels resolution, up to 30fps or 30/25 fps frame rate, with built-in mic, fixed or auto focus type, at least USB 2.0, clip to computer monitor, compatible with the latest OS		

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
9	5	units	Speakers <i>Specifications:</i> - 2 Speakers, up to 20KHz frequency range, at least 70dB Signal-to-Noise Ratio, USB Powered		
10	10	units	Laptop Computer <i>Specifications:</i> Processor : at least 12M Cache, up to 4.70 GHz, up to 10 cores and 12 Threads Memory : at least 8GB Storage : at least 512GB SSD / 512GB M.2 SSD Graphics : at least integrated GPU with up to 1340Mhz speed Display : at least 14" OS : at least Window 11 Office : at least MS Office Home & Student 2021 Others : With Built- in camera and Laptop Bag Warranty : at least 1 Year Warranty on parts and services		
11	1	unit	A3 Printer <i>Specifications:</i> - with Genuine Integrated Ink Tank System Print Method : On-demand ink jet Resolution : up to 4800 x 1200 dpi or up to 1200 x 4800 dpi Paper Size : A3, A4, Letter, Legal, User-Defined Connectivity : at least USB 2.0 Hi-Speed Print Speed : at least 22/17 ppm (Bk/CI) Warranty : at least 1 Year Warranty on parts and services		
			TERMS OF REFERENCE: 1. Brochure of the items/s being offered must be attached together with the quotation. 2. The brand being offered must have at least one (1) authorized service center in the locality. 3. The procuring entity reserves the right to conduct product testing/inspection to determine the fitness of the items being offered by prospective supplier/s. 4. Supplier must be an authorized distributor/ reseller/ retailer/ sub-distributor/ sub-retailer/ sub-reseller of the brand being offered. AFTER SALES SERVICE: 1. At least one (1) year warranty on parts and service. 2. Defective items discovered within seven (7) days from date of delivery must be replaced within 24 hours upon notification by the end-user. SCHEDULE OF REQUIREMENTS: Delivery within ten (10) days upon receipt of PO/NOA		
Total Lot Price					

Note: The winning supplier shall submit a duly signed and notarized Omnibus Sworn Statement prior to notice of award.

THE BIDS AWARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

 Supplier's authorized representative signature over printed name
 Designation: _____
 Contact No.: _____
 Email Address.: _____

 BAC CANVASSER