

**Bids and Awards Committee**

Provincial Capitol, City of San Fernando, (P) / (045) 435-5901

FEB 26 2024

RFQ No. **240193**

P.R. No. / Date / End User / Purpose:  
**(24-0751 2/15/2024 PGSO For GSO use)**

**REQUEST FOR QUOTATION**

Shopping

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Tel. No.: \_\_\_\_\_

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than **9:00 a.m. MAR: 01 2024**

APPROVED BUDGET FOR  
THE CONTRACT (ABC):  
**PhP 684,500.00**

**FRANCIS V. MASLOG**  
VICE-CHAIRPERSON *Francis*  
Bids and Awards Committee

**TERMS AND CONDITIONS**

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPs Registration Number upon submission of quotation. In lieu of Mayor's Permit and PhilGEPs Registration Number, the PhilGEPs Certificate of Platinum Membership may be submitted. For new businesses, submit the BIR Certificate of Registration and latest quarterly return or percentage tax.
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	3	units	Duplex Document Scanner - Type: ADF, Sheet-fed, one-pass duplex color scanner Color Contract Image Sensor (CIS) - Optical Resolution: at least 300 dpi - Scanning Speed: At least 35 ppm - ADF Document Sizes: at least A4, Letter, Legal - ADF Daily Duty Cycle: at least 3000 sheets		
2	1	unit	A3 Printer with ADF - with Genuine Integrated Ink Tank System - Print, Copy, Scan - Resolution: up to 4800 x 1200 dpi or up to 1200 x 4800 dpi - Optical Resolution: up to 1200 x 2400 dpi - Copy Resolution: up to 600 x 600 dpi - Reduce/Enlarge: up to 400% - ADF Paper Capacity: up to 35 sheet - Paper size: A3, A4, Letter, Legal, User-Defined - Connectivity: at least USB 2.0 Hi-Speed - Printer Speed: up to 17/9ipm (Bk/Cl)		



			<u>Item Description</u>	<u>Unit Price</u>	<u>Total Price</u>
3	5	units	Desktop Computer - Processor: at least 20M Cache, up to 4.6Ghz, at least 10 Cores and 16 Threads - Memory: at least 8GB DDR4 - Storage: at least 256GB SSD + 1TB HDD/ at least 256GB M.2 SSD + 1TB HDD - I/O Ports: Audio Jack, USB, HDMI, LAN - Network: Wireless LAN - OS: at least Windows 11 Home - Office: at least MS Office Home & Student 2021 - Display: at least 21.5-in - Others: Not Cloned, at least UHD Graphics		
4	2	unit	Desktop Computer - Processor: 20M Cache, up to 4.6Ghz, up to 10 Cores, 16 Threads - Motherboard: Compatible with Processor, DDR4 Memory, M.2 port, USB 3.2 - Memory: at least 16Gb (2x8GB), DDR4, 3200Mhz - Primary Storage: at least 500Gb, M.2 NVME SSD - Graphics: at least 8GB GDDR6, up to 1807 Mhz, 3584 Cuda Cores - Casing: Fine Mesh Front Panel, Tempered Glass Side Panel, with ARGB Fan - Keyboard & Mouse: USB Keyboard and mouse - Monitor: at least 21.5inch, LED, HDMI Output, Full HD, 75Hz - Power Supply: at least 550Watts, 80% Bronze Efficiency rating, True-Rated - OS: Latest Operating System, 64bit Home Edition - Office: Single License, Home and Student, Office 2021 version		
5	2	unit	All-in-One Printer - with Genuine Integrated Ink Tank System - Print, Copy Scan, Wifi - Print Method: On-demand ink jet - Print Resolution: at least 1200 x 4800 dpi or 4800 x 1200 dpi - Copy Resolution: at least 600 x 600 dpi - Scan Resolution: at least 600 x 1200 dpi - Scanner Type: Flatbed colour image scanner - Paper Size: A4, Letter, Legal, User Defined		
6	2	unit	Laptop Computer - Processor: At least 12M Cache, up to 4.70 Ghz, at least 10 Cores and 12 Threads - Memory: at least 8GB - Storage: at least 512GB SSD/ 512GB M.2 SSD - Graphics: at least integrated GPU with up to 1340Mhz speed - Display: at least 14" - OS: at least Window 11 - Office: at least MS Office Home & Student 2021 - Others: With Built-in Camera and Laptop Bag		
			TERMS OF REFERENCE: 1. Brochure of the item/s being offered must be attached together with the quotation. 2. with service facility in the locality for after sales service. 3. The procuring entity reserves the right to conduct product testing/inspection to determine the fitness of the items being offered by prospective supplier/s.		
			AFTER SALES SERVICE: 1. at least one (1) year warranty on parts and service for items no. 2-6. 2. Defective items discovered within seven (7) days from date of delivery must be replaced within 24 hours upon notification by the end-user.		
			SCHEDULE OF REQUIREMENTS: - Delivery within ten (10) days upon receipt of PO/NOA.		
<b>Total Lot Price</b>					



COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

\_\_\_\_\_  
Supplier's authorized representative signature over printed name

\_\_\_\_\_  
BAC CANVASSER

Designation: \_\_\_\_\_

Contact No.: \_\_\_\_\_

Email Address.: \_\_\_\_\_

May