



DEC 06 2023

RFQ No. **231088**  
P.R. No. / Date / End User / Purpose:  
**(23-4958 12/6/2023 Governor's Office FOR DSWD Region III General Assembly on December 15, 2023 at BZGCC)**

**REQUEST FOR QUOTATION**

Small Value Procurement

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Tel. No.: \_\_\_\_\_

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than **4:00 p.m. DEC 12 2023**

APPROVED BUDGET FOR  
THE CONTRACT (ABC):  
**PhP 960,000.00**

**FRANCIS V. MASLOG**  
VICE-CHAIRPERSON *FWs*  
Bids and Awards Committee

**TERMS AND CONDITIONS**

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS Registration Number, and Income/BIR Tax Return (for ABCs above P500,000.00) upon submission of quotation. In lieu of the Mayor's Permit and PhilGEPS Registration Number, the PhilGEPS Certificate of Platinum Membership may be submitted. For new businesses, submit the BIR Certificate of Registration in lieu of the ITR.

- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	2400	pax	Bistig Baka, Chicken Barbecue, Steamed Rice, Bottled Water 500ml, Brownies		
			TERMS OF REFERENCE: 1. With food service facility in the locality to assure delivery of orders. 2. Must be packed in biodegradable pakaging with disposable spoon and fork.		
			AFTER SALES REQUIREMENT: 1. Delivered spoiled and soiled meals must be replaced within 1 hour		
			SCHEDULE OF REQUIREMENTS: Changes in date and venue subject to at least 24 hours notification by the end-user.		

**Total Lot Price**

Note: The winning supplier shall submit a duly signed and notarized Omnibus Sworn Statement prior to notice of award.

*FWs*

THE BIDS AWARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

\_\_\_\_\_  
Supplier's authorized representative signature over printed name

Designation: \_\_\_\_\_

Contact No.: \_\_\_\_\_

Email Address.: \_\_\_\_\_

\_\_\_\_\_  
BAC CANVASSER

May

*per*