



Republic of the Philippines  
Province of Pampanga

**Bids and Awards Committee**

Provincial Capitol, City of San Fernando, (P) / (045) 435-5901

DEC 0 1 2023

RFQ No. **231082**

P.R. No. / Date / End User / Purpose:

**(23-4838 11/29/2023 Governor's Office Meals for the Visit of the Papal Nuncio on December 11, 2023 in the Province of Pampanga)**

**REQUEST FOR QUOTATION**

Small Value Procurement

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Tel. No.: \_\_\_\_\_

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than 4:00 p.m. DEC 0 5 2023

APPROVED BUDGET FOR  
THE CONTRACT (ABC):  
**Php 330,000.00**

**FRANCIS V. MASLOG**  
VICE-CHAIRPERSON *FVM*  
Bids and Awards Committee

**TERMS AND CONDITIONS**

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS Registration Number, and Income/BIR Tax Return (for ABCs above P500,000.00) upon submission of quotation. In lieu of the Mayor's Permit and PhilGEPS Registration Number, the PhilGEPS Certificate of Platinum Membership may be submitted. For new businesses, submit the BIR Certificate of Registration in lieu of the ITR.

- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	300	pax	Buffet Meal with Salad Station Salad Station inclusive of the following: Garden Salad, Macaroni Salad and Asian Salad Main Dish Lengua, Butter-Lemon Blue Marlin, Chicken Fillet Barbecue and Tempura (on the spot cooking), Lechon Liempo, Steamed Rice Dessert: Ube Halaya, Fruit Salad, Fruits in Season Iced Tea		
2	60	pax	Snacks Shrimp and Tomato Pasta, Baked Tropical Chicken, Assorted Danish Pastries, Fruits in Season, Tibuk-Tibuk, Halayang Ube, Iced Tea		
			TERMS OF REFERENCE: 1. Guests can fill their plates as many times as they like. 2. Supplier shall provide all the personnel requirements & paraphernalia for this project. 3. Tables, chairs & covers shall be provided as full catering service. 4. Must have a fully equipped food service facility within the locality.		
			AFTER SALES REQUIREMENT: 1. Delivered spoiled and soiled meals must be replaced within 1 hour		



Item No.	Qty	Unit	Item Description	Unit Price	Total Price
			SCHEDULE OF REQUIREMENTS: 1. Changes in the date and time upon notification by the end-user on a 24 hours advance notice. 2. Venue/Place of delivery: Subject to two (2) days notification by the end user.		
<b>Total Lot Price</b>					

Note: The winning supplier shall submit a duly signed and notarized Omnibus Sworn Statement prior to notice of award.

THE BIDS AWARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

\_\_\_\_\_  
 Supplier's authorized representative signature over printed name

Designation: \_\_\_\_\_

Contact No.: \_\_\_\_\_

Email Address.: \_\_\_\_\_

\_\_\_\_\_  
 BAC CANVASSER

May