



Republic of the Philippines
Province of Pampanga
Bids and Awards Committee
Provincial Capitol, City of San Fernando, (P) / (045) 435-5901

RFQ 231006
NOV 17 2023

REQUEST FOR QUOTATION

The Provincial Government of Pampanga, in accordance with Section 53.9 of the Revised Implementing Rules and Regulations of Republic Act 9184 will undertake a Small Value Procurement for the following:

P.R. No 23-4001

To Supply Labor, Materials and Necessary Equipment for the Improvement/Repair of Two (2) Storey PNP Building (Evidence & Medico Legal Office) at Camp Olivas, San Nicolas, City of San Fernando, Pampanga as per approved Program of Work, Plans and Specifications.

TOTAL ABC PhP769,654.92

Contract Duration: Sixty (60) calendar days from starting date of the project.

All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.

Interested bidders shall submit the accomplished Bill of Quantities and Bid Form together with their PhilGEPS registration number, current and valid Mayor's Permit, PCAB License, Latest Income/Business Tax Return and Omnibus Sworn Statement.

Submission of quotation is on or before 4:00 p.m. NOV 21 2023
at the Office of the Bids and Awards Committee Secretariat, Ground Floor, Capitol Bldg., City of San Fernando, Pampanga.

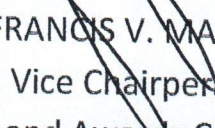
For further information, please refer to:

ATTY. JOSE LUIS REY S. MUNSAYAC

Bids and Awards Committee – Secretariat Office

Telephone No. (045) 435 – 5901

Email: bac@pampanga.gov.ph


FRANCIS V. MASLOG
Vice Chairperson
Bids and Awards Committee

BILL OF QUANTITIES

BIDS AND AWARDS COMMITTEE [BAC] - PROVINCIAL GOVERNMENT OF PAMPANGA

Capitol Bldg., Sto.Nino, City of San Fernando, Pampanga

Sir/Madam :

In connection with the Request For Quotation (RFQ No. _____) PR No. 23 - 4001 : To supply labor, materials and necessary equipment for the **Improvement/Repair of Two (2) Storey PNP Building (Evidence & Medico Legal Office) at Camp Olivas, San Nicolas, City of San Fernando, Pampanga.** I/We, in conformity with all the approved plans and specifications that are to be supplied and installed/constructed describe hereunder, quote the following :

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE (in Pesos)	TOTAL (in Pesos)
PART II	OTHER GENERAL REQUIREMENTS				
B.1	Office, Shops, Stores and Workmens Accomodation for Contractor	1.00	L.s.	_____	_____
B.5	Project Billboard / Signboard	1.00	ea	_____	_____
B.7(2)	Occupational Safety and Health Program	1.00	L.s.	_____	_____
B.9	Mobilization / Demobilization	1.00	L.s.	_____	_____
PART III	CIVIL, MECHANICAL, ELECTRICAL AND SANITARY/PLUMBING WORKS				
PART A	EARTHWORK				
801(1)	Removal of Structures and Obstruction	1.00	L.s.	_____	_____
PART C	FINISHINGS AND OTHER CIVIL WORKS				
C.2 Fabricated Materials					
1003(17)	Carpentry and Joinery Works	1.00	L.s.	_____	_____
	<i>3/4"x4'x8' Marine Plywood</i>	<i>pcs</i>	<i>15.00</i>		
	<i>Cabinet Handle</i>	<i>pcs</i>	<i>24.00</i>		
	<i>Concealed Hinges</i>	<i>pcs</i>	<i>60.00</i>		
	<i>2" Black Screw</i>	<i>pcs</i>	<i>800.00</i>		

Signature Box :

Authorized Signatory

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE (in Pesos)	TOTAL (in Pesos)
1004(2)	Finishing Hardware <i>a. Door Knobs with Locksets</i> <i>b. Hinges</i>	1.00 <i>set</i> <i>pc</i>	L.s. 5.00 20.00	_____	_____
1006(6)	Steel Doors and Frames	2.94	m ²	_____	_____
1010(1)	Frames (Jambs, Sill, Head, Transoms and Mullions)	4.00	set	_____	_____
1010(2)a	Doors (Flush)	1.47	m ²	_____	_____
1010(2)b	Doors (Wooden Panel)	1.68	m ²	_____	_____
C.3 Finishing Works					
1003(1)e2	Ceiling (Metal Frame, Prepainted Metal Panel)	5.15	m ²	_____	_____
1003(2)b1	Wall	9.09	m ²	_____	_____
1018(1)	Glazed Tiles and Trims (0.60 m x 0.60 m Tiles)	32.55	m ²	_____	_____
1018(2)	Unglazed Tiles (0.30 m x 0.30 m Tiles)	3.45	m ²	_____	_____
C.4 Painting Works					
1032(1)a	Painting Works (Masonry/Concrete)	661.33	m ²	_____	_____
1032(1)b	Painting Works (Wood)	92.70	m ²	_____	_____
1032(1)d	Painting Works (Ceiling)	149.18	m ²	_____	_____
C.6 Plumbing/Sanitary Works					
1002(4)	Plumbing Fixtures <i>a. Water Closet with complete accessories & fittings, Tissue Holder & Soap Holder</i> <i>b. Bidet Washer w/ Flexible Metallic Hose & complete accessories & fittings</i> <i>c. Lavatory Half Pedestal w/ Complete Fittings</i> <i>d. Faucet</i>	1.00 <i>sets</i> <i>pc</i> <i>set</i> <i>pcs</i>	L.s. 2.00 2.00 2.00 2.00	_____	_____
Signature Box :					

Authorized Signatory					

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE (in Pesos)	TOTAL (in Pesos)
PART D	ELECTRICAL WORKS				
1103(1)	Lighting Fixtures and Lamps	1.00	L.s.	_____	_____
	a. 2-18W T8 LED Fluorescent Lamp (Troffer Type)	set	6.00		
	b. 9W LED Downlight	set	3.00		
	c. 18W LED Downlight	set	7.00		

Signature Box :

Authorized Signatory

Grand Total: _____

I / We certify that our bid meets the conditions and requirements of the contract documents with our total bid amount:

_____ (in words and figures) to be
completed in _____ calendar days.

Printed Name and signature : _____

Designation :

Name of Firm :

Date :

BID FORM

Date: _____
PR No. _____

To: BIDS AND AWARDS COMMITTEE [BAC] - PROVINCIAL GOVERNMENT OF PAMPANGA
Address: Capitol Bldg., Sto.Nino, City of San Fernando, Pampanga

Having examined the Request for Quotation (RFQ _____) including the Supplemental or Bid Bulletins (if any), the receipt of which is hereby duly acknowledged, we, the undersigned, declare that:

- a . We have no reservation to the bidding documents, including the Supplemental or Bid Bulletins, for the Procurement Project : ***[insert name of contract]*** ;
- b . We offer to execute the Works for this Contract in accordance with the RFQ;
- c . The total price of our Bid in words and figures, excluding any discounts offered below is:
[insert information] ;
- d . The discounts offered and the methodology for their application are: ***[insert information]*** ;
- e . The total bid price includes the cost of all taxes as required, in the preparation of the bid, and reflected in the detailed estimates;
- f . Our bid shall be valid within the period stated in the RFQ, and it shall remain binding upon us at any time before the expiration of that period;
- g . If our bid is accepted we commit to obtain a Performance Security in the amount of ***[insert percentage amount]*** percent of the Contract price for the due performance of the Contract, or a Performance Securing Declaration in lieu of the allowable forms of Performance Security, subject to the terms and conditions of issued GPPB guidelines for this purpose;
- h . We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Documents;
- i . We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and
- j . We understand that you are not bound to accept the Lowest Calculated Bid or any other Bid that you may receive.

- k . We likewise certify/confirm that the undersigned, is the duly authorized representative of the bidder, and granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the *[name of Project]* of the Provincial Government of Pampanga;

- l . We acknowledge that failure to sign each and every page of this Bid Form, including the Bill of Quantities, shall be a ground for the rejection of our bid.

Name: _____
In the capacity of: _____
Name of Firm: _____
Date: _____

FORM OF OMNIBUS SWORN STATEMENT

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Special Conditions of Contract

GCC Clause	
2	Not applicable.
4.1	The Procuring Entity shall give possession of all parts of the site to the contractor from the date of receipt of the Notice-to-Proceed (NTP).
6	No additional site investigation reports are required.
7.2	Warranty against Structural Defects is: not applicable
10	No dayworks are applicable to the contract.
11.1	The Contractor shall submit the Program of Work to the Procuring Entity's Representative within ten (10) calendar days of delivery of the Notice of Award.
11.2	None.
13	The amount of the advance payment is <i>15% of the total contract price.</i>
14	Materials and equipment delivered on the site but not completely put in place shall be included for payment.
15.1	The date by which "as built" drawings are required is upon submission of final request for billing.
15.2	The amount to be withheld for failing to produce "as built" drawings and/or operating and maintenance manuals by the date required is the total amount of the remaining unpaid cost of the contract.