



Republic of the Philippines
Province of Pampanga
Bids and Awards Committee
Provincial Capitol, City of San Fernando, (P) / (045) 435-5901

NOV 17 2023

RFQ No. 230998
P.R. No. / Date / End User / Purpose:
(23-4473 11/10/2023 G.O / ACTOP For the Pampanga Day Celebration (Mutya Ning Kapampangan 2023) & Awarding Ceremonies of MOKA on December 11, 2023)

REQUEST FOR QUOTATION
Small Value Procurement

Company Name: _____
Address: _____
Tel. No.: _____

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than 4:00 p.m. NOV : 21 2023

APPROVED BUDGET FOR
THE CONTRACT (ABC):
PhP 250,000.00

FRANCIS V. MASLOG
VICE-CHAIRPERSON *mas*
Bids and Awards Committee

TERMS AND CONDITIONS

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS Registration Number, and Income/BIR Tax Return (for ABCs above P500,000.00) upon submission of quotation. In lieu of the Mayor's Permit and PhilGEPS Registration Number, the PhilGEPS Certificate of Platinum Membership may be submitted. For new businesses, submit the BIR Certificate of Registration in lieu of the ITR.
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	1	Package	Photographer / Video Coverage for Mutya Ning Kapampangan 2023 Photo coverage Inclusive of: 3 Photographers 3 Art Directors 1 Project Manager 4 Sets of Photoshoot (Headshoot, T-Shirt Shoot, Pidayit Shoot, Swimwear Shoot) 4 Sets of Edited Layout for each candidate List of equipment (Mirror less camera, high-end strobe lights, Reflectors) All photo files will be given via cloud storage, Dropbox which will be available for viewing / downloading for 1 month. Miss Photogenic size 24x36 picture frame Video Coverage 1 Videographer 1 Videographer Assistant 30 sec to 2 mins Opening Billboard 30 sec to 2 mins Pidayit Fashion Film 30 sec to 2 mins Swimsuit Video		

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
2	1	Package	<p>Photo / Video Coverage for MOKA 2023</p> <p>Photo Video Coverage 3 Photographers inclusive of: 3 Hour Event Coverage 1 Layout Photo-shoot Equipment Rentals (Mirror less camera, high-end flash, backdrop) Color - graded <i>All photo files will be given via cloud storage, Dropbox which will be available for viewing / downloading for 1 month.</i> Video Coverage 1 Videographer 1 Videographer Assistant 3 Hour Event Coverage 2 to 5 minutes Video Output</p> <p><i>All raw videos will be given via an external hard drive to be provided by the client.</i></p> <p>SCHEDULE OF REQUIREMENTS: Changes in date, time and venue subject to 24 hours advance notification by the end-user.</p>		
Total Lot Price					

Note: The winning supplier shall submit a duly signed and notarized Omnibus Sworn Statement prior to notice of award.

THE BIDS AWARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

 Supplier's authorized representative signature over printed name
 Designation: _____
 Contact No.: _____
 Email Address.: _____

 BAC CANVASSER

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