



Republic of the Philippines
Province of Pampanga

Bids and Awards Committee

Provincial Capitol, City of San Fernando, (P) / (045) 435-5901

NOV 23 2023

RFQ No. **231021**

P.R. No. / Date / End User / Purpose:

(23-4562 11/15/2023 PDRRMO Briefing on the Roles of Nanay Community Workers (NCWs) in the Implementation of Programs for Vulnerable Groups and Orientation on Women s Health and Wellness on December 2023 at BZGCC Lourdes, CSFP.)

REQUEST FOR QUOTATION

Small Value Procurement

Company Name: _____
Address: _____
Tel. No.: _____

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than 4:00 p.m. NOV 28 2023

APPROVED BUDGET FOR
THE CONTRACT (ABC):
PhP 300,000.00

FRANCIS V. MASLOG
VICE-CHAIRPERSON *FW*
Bids and Awards Committee

TERMS AND CONDITIONS

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS Registration Number, and Income/BIR Tax Return (for ABCs above P500,000.00) upon submission of quotation. In lieu of the Mayor's Permit and PhilGEPS Registration Number, the PhilGEPS Certificate of Platinum Membership may be submitted. For new businesses, submit the BIR Certificate of Registration in lieu of the ITR.
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

| Item No. | Qty | Unit | Item Description | Unit Price | Total Price |
|----------|-----|------|---|------------|-------------|
| 1 | 150 | pax | Full Catering Services for VIPs (Open Buffet) Day 1 Breakfast: longganiza, scrambled egg, garlic rice, bottled water 350ml, coffee Lunch: beef caldereta, chicken bbq, chopsuey, steamed rice, buko pandan salad, iced tea in glass, bottled water 350ml PM Snacks: bihon guisado, garlic bread, orange juice in glass, bottled water 350ml | | |

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| Item No. | Qty | Unit | Item Description | Unit Price | Total Price |
|--|-----|------|---|------------|-------------|
| 2 | 150 | pax | <p>Full Catering Services for VIPs (Open Buffet) Day 2 Breakfast: chicken pork adobo, fried dilis, garlic rice, bottled water 350ml, coffee Lunch: roast beef, tropical chicken, shanghai rolls, steamed rice, tibuk tibuk, iced tea in glass, bottled water 350ml PM Snacks: ham and cheese sandwich, sampelot, iced tea in glass, bottled water 350ml</p> <p>Terms of Reference: 1. Part of the quantity requirement in this project may be served buffet type or plated upon notification by the end-user at least 24 hours. Guests can fill their plates as many times as they like. 2. Supplier shall provide all the personnel requirements and paraphernalia for this project. 3. The duration & number of pax to be served based on the actual requirements as determined by the end-user. 4. Tables, chairs & covers shall be provided as required by the end-user. 5. Must have a fully equipped food service facility within the locality</p> <p>After Sales Requirement: 1. Delivered spoiled and soiled meals must be replaced w/in 1 hour.</p> <p>Schedule of Requirements: Changes in time & date, upon notification of the end-user on a 48 hours advance notice.</p> | | |
| Total Lot Price | | | | | |
| <p>Note: The winning supplier shall submit a duly signed and notarized Omnibus Sworn Statement prior to notice of award.</p> | | | | | |

THE BIDS AWARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

 Supplier's authorized representative signature over printed name
 Designation: _____
 Contact No.: _____
 Email Address.: _____

 BAC CANVASSER

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