



Republic of the Philippines
Province of Pampanga

Bids and Awards Committee

Provincial Capitol, City of San Fernando, (P) / (045) 435-5901

NOV 23 2023

RFQ No. **231018**

P.R. No. / Date / End User / Purpose:

(23-4045 10/13/2023 PSWDO Promote the four (4) core rights of children through the use of advocacy materials)

REQUEST FOR QUOTATION

Small Value Procurement

Company Name: _____

Address: _____

Tel. No.: _____

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than **4:00 p.m. NOV 23 2023**

APPROVED BUDGET FOR
THE CONTRACT (ABC):
Php 100,000.00

FRANCIS V. MASLOG
VICE-CHAIRPERSON *Francis*
Bids and Awards Committee

TERMS AND CONDITIONS

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS Registration Number, and Income/BIR Tax Return (for ABCs above P500,000.00) upon submission of quotation. In lieu of the Mayor's Permit and PhilGEPS Registration Number, the PhilGEPS Certificate of Platinum Membership may be submitted. For new businesses, submit the BIR Certificate of Registration in lieu of the ITR.

- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	100	pcs	QUICK FACTS ON CHILDREN (GUIDE BOOK) MATERIAL: Cover: C2S #220 Pages: 56 Inside: C2S #80 Image size: Approx. 12"x8.25" Print: Digital Binding: Staple Saddle Stitch Binding		
2	500	pcs	POSTER MATERIAL: Foldcote #12 Image size: Approx. 18x24" Print: Offset Print		
3	400	pcs	BROCHURE MATERIAL: C2S #100 Image size: Approx. 8.27"x11.69" (A4) Print: Digital Print 2 Sided Print		

Francis

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
4			<p>TERMS OF REFERENCE:</p> <p>1. With printing facility within the locality to assure delivery of orders and after sales service.</p> <p>2. Print sample must be submitted together with the quotation.</p> <p>3. The procuring entity reserves the right to conduct product testing/inspection to determine the fitness of the items being offered by prospective suppliers.</p> <p>AFTERSALES SERVICE Replacement of defective items within 24 hrs. upon notification by the end-user.</p> <p>SCHEDULE OF REQUIREMENTS: Delivery within ten (10) days upon receipt of PO/NOA</p>		
Total Lot Price					
<p>Note: The winning supplier shall submit a duly signed and notarized Omnibus Sworn Statement prior to notice of award.</p>					

THE BIDS AWARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

 Supplier's authorized representative signature over printed name
 Designation: _____
 Contact No.: _____
 Email Address.: _____

 BAC CANVASSER

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