



NOV 24 2023

RFQ No. **231041**

P.R. No. / Date / End User / Purpose:

(23-4708 11/22/2023 PROVINCIAL ENGINEER'S OFFICE For Year End assessment of PEO personnel within Pampanga on December 12, 2023.)

REQUEST FOR QUOTATION

Small Value Procurement

Company Name: _____
Address: _____
Tel. No.: _____

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than ~~4:00 P.M.~~ **NOV 28 2023**

APPROVED BUDGET FOR
THE CONTRACT (ABC):
Php 82,500.00

FRANCIS V. MASLOG
VICE-CHAIRPERSON *pm*
Bids and Awards Committee

TERMS AND CONDITIONS

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS Registration Number, and Income/BIR Tax Return (for ABCs above P500,000.00) upon submission of quotation. In lieu of the Mayor's Permit and PhilGEPS Registration Number, the PhilGEPS Certificate of Platinum Membership may be submitted. For new businesses, submit the BIR Certificate of Registration in lieu of the ITR.
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	110	pax	Meals Breakfast: Torta Pandesal Coffee Lunch: Beef with Broccoli Crispy Kare Kare Buffalo Chicken Special Bangus Rice Bananas PM Snacks: Carbonara Egg Sandwich Free flowing Ice Tea: TERMS OF REFERENCE: 1. May served buffet type or plated upon notification by the end-user at least 24 hours. 2. With food service facility in the locality to assure delivery of orders. 3. The duration and number of pax to be served based on the actual requirements as determined by the end-user. 4. Tables, chairs and covers shall be provided as required by the end-user. 5. Supplier shall provide all the personnel requirements and paraphernalia. AFTER SALES SERVICE: Delivered spoiled and soiled meals must be replaced within one (1) hour. SCHEDULE OF REQUIREMENTS: Changes in date and time upon notification by the end-user on a 48 hours advance notice.		

Total Lot Price

Note: The winning supplier shall submit a duly signed and notarized Omnibus Sworn Statement prior to notice of award.

pm

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THE BIDS AWARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

Supplier's authorized representative signature over printed name

Designation: _____

Contact No.: _____

Email Address.: _____

BAC CANVASSER

May

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