



Republic of the Philippines  
Province of Pampanga  
**Bids and Awards Committee**  
Provincial Capitol, City of San Fernando, (P) / (045) 435-5901

NOV 24 2023

RFQ No. 231045  
P.R. No. / Date / End User / Purpose:  
(23-4605 11/16/2023 G.O / ACTOP Supplies for the use in the Manyaman Festival 2023.)

**REQUEST FOR QUOTATION**  
Small Value Procurement

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Tel. No.: \_\_\_\_\_

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than 4:00 P.M. NOV 28 2023

APPROVED BUDGET FOR  
THE CONTRACT (ABC):  
PhP 175,000.00

FRANCIS V. MASLOG  
VICE-CHAIRPERSON *pm*  
Bids and Awards Committee

**TERMS AND CONDITIONS**

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS Registration Number, and Income/BIR Tax Return (for ABCs above P500,000.00) upon submission of quotation. In lieu of the Mayor's Permit and PhilGEPS Registration Number, the PhilGEPS Certificate of Platinum Membership may be submitted. For new businesses, submit the BIR Certificate of Registration in lieu of the ITR.
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

| Item No. | Qty | Unit | Item Description   | Unit Price | Total Price |
|----------|-----|------|--|------------|-------------|
| 1        | 14  | pcs  | Booth Frame<br>Size : Approximately 2.4 m (H) x 2.2 m (w)<br>Materials: 16 pcs Timber 1"x 2"x 8 feet<br>4 Pcs 3" x 3" Hinges<br>Plain White Background (Tarpaulin)<br>(see attached layout)<br><br><i>TERMS OF REFERENCE:</i><br>1. With service facility in the locality for after sales service<br>2. The procuring entity reserves the right to conduct product/testing inspection to determine the fitness of the items being offered by prospective supplier/s<br><br><i>AFTER SALES SERVICE:</i><br>1. One (1) year warranty on parts and service<br>2. Replacement of defective items within 24 hours upon notifications by the end-user<br><br><i>SCHEDULE OF REQUIREMENTS:</i><br>Delivery within ten (10) days upon receipt of PO/NOA at event venue |            |             |

Total Lot Price

Note: The winning supplier shall submit a duly signed and notarized Omnibus Sworn Statement prior to notice of award.

*pm*

THE BIDS AWARDS COMMITTEE:

NOV 24 2023

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

\_\_\_\_\_  
Supplier's authorized representative signature over printed name

Designation: \_\_\_\_\_

Contact No.: \_\_\_\_\_

Email Address.: \_\_\_\_\_

\_\_\_\_\_  
BAC CANVASSER

Jaq

*pm*