



**Bids and Awards Committee**

Provincial Capitol, City of San Fernando, (P) / (045) 435-5901

OCT 20 2023

RFQ No. **230924**  
P.R. No. / Date / End User / Purpose:  
**(23-4056 10/16/2023 PSWDO )**

**REQUEST FOR QUOTATION**

Small Value Procurement

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Tel. No.: \_\_\_\_\_

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than 4:00 p.m. OCT 24 2023

APPROVED BUDGET FOR  
THE CONTRACT (ABC):  
**Php 418,750.00**

**ATTY. CECIL L. ANDIN**  
CHAIRPERSON  
Bids and Awards Committee

**TERMS AND CONDITIONS**

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS Registration Number, and Income/BIR Tax Return (for ABCs above P500,000.00) upon submission of quotation. In lieu of the Mayor's Permit and PhilGEPS Registration Number, the PhilGEPS Certificate of Platinum Membership may be submitted. For new businesses, submit the BIR Certificate of Registration in lieu of the ITR.
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
0			<b>Orientation on Environmental Care: It's Impact to Physical Health &amp; Nutrition November 7, 2023 9:00 am to 1:00 pm Benigno S. Aquino Hall, CSFP</b>		
1	100	pax	AM Snacks Ham & Egg sandwich, Bottled iced tea, 230 ml. Lunch: Pork sisig, fried chicken, rice, bottled water 500 ml.		
1			<b>Orientation on Child Protection: Children in Conflict with the Law (CICL) November 14, 2023 9:00 am onwards Benigno Hall, CSFP</b>		
2	75	pax	AM Snacks: Pansit guisado, puto, bottled iced tea 230 ml. Lunch: Breaded porkchop, sisig, green salad, rice, banana, bottled water 500 ml. PM Snacks: Clubhouse sandwich, Juice in can 240 ml.		

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Item	Qty	Unit	Item Description	Unit Price	Total Price
3			<b>Selection of Child Representatives for the PCPC November 17, 2023 9:00 am to 1:00 pm Benigno Hall, CSFP.</b>		
3	80	pax	AM Snacks: Spaghetti, Cheeseroll, Bottled water 500 ml. Lunch: Beef Caldereta, mixed vegetables, rice, banana, bottled softdrinks 250 ml.		
4			<b>Orientation on Child Protection: Child-Related Laws and Issuances (CAPIN) November 22, 2023 9:00 am onwards Bale Katimawan, CSFP.</b>		
4	120	pax	AM Snacks: Clubhouse sandwich, bottled iced tea 230 ml. Lunch: Pork Caldereta, fried chicken, mixed vegetables, tart, rice, bottled water 500 ml. PM Snacks: Carbonara, toasted bread, Juice in can 240 ml.		
5			<b>Regional Celebration of Children's Month November 24, 2023 9:00 am to 1:00 pm</b>		
5	150	pax	AM Snacks: Pansit guisado, pandesal with torta, bottled water 500 ml Lunch: Beef broccoli, chicken fillet, rice, tart, bottled softdrinks 250 ml.		
6			<b>Mental health Program AKAP (Akapin Mo Kabataan, Ang Pag-asa) Workshop November 25, 2023 9:00 am to 1:00 pm</b>		
6	400	pax	AM Snacks: Ham & Egg sandwich, bottled iced tea 230 ml. Lunch: Pork caldereta, fried chicken, rice, brownies, bottled softdrinks 250 ml.		
7			<b>After Sales Service:</b> 1. Delivered spoiled and soiled meal shall be replaced within one (1) hour after notification. 2. Must have at least one (1) fully equipped food facility, complete with necessary equipment and crew, within the locality.  <b>Schedule of Requirements:</b> 1. Progressive delivery 2. Changes in date time, quantity and venue subject to at least 24 hrs. notification by the end-user. 3. Progressive billing 4. Packed in microwavable/disposable container with disposable spoon and fork.		

<b>Total Lot Price</b>		
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Note: The winning supplier shall submit a duly signed and notarized Omnibus Sworn Statement prior to notice of award.

THE BIDS AWARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

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