



Republic of the Philippines  
Province of Pampanga  
**Bids and Awards Committee**  
Provincial Capitol, City of San Fernando, (P) / (045) 435-5901

OCT 20 2023

RFQ No. **230920**  
P.R. No. / Date / End User / Purpose:  
**(23-3974 10/6/2023 GO Various LT Equipment for use of Municipal Trial Court of Magalang)**

**REQUEST FOR QUOTATION**  
Shopping

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Tel. No.: \_\_\_\_\_

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than **4:00 p.m. OCT 24 2023**

APPROVED BUDGET FOR  
THE CONTRACT (ABC):  
**Php 441,600.00**

**ATTY. CECIL L. ANDIN**  
CHAIRPERSON *[Signature]*  
Bids and Awards Committee

**TERMS AND CONDITIONS**

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS Registration Number upon submission of quotation. In lieu of Mayor's Permit and PhilGEPS Registration Number, the PhilGEPS Certificate of Platinum Membership maybe submitted. For new businesses, submit the BIR Certificate of Registration.
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	1	unit	<b>Laptop Computer</b> Processor: at least 12M Cache, up to 4.70 Ghz, at least 10 Cores and 12 Threads. Memory: at least 8GB Storage: at least 512GB SSD/512GB M.2 SSD Graphics: at least integrated GPU with up to 1340Mhz speed Display: at least 14" OS: at least Window 11 Office: at least MS Office Home & Student 2021 Others: with Built-in Camera and Laptop Bag		

*[Signature]*

	Qty	Unit	Item Description	Unit Price	Total Price
2	6	unit	<b>Desktop Computer</b> Processor: at least 20M Cache, up to 4.6Ghz, at least 10 Cores and 16 Threads. Memory: at least 8GB DDR4 Storage: at least 256GB SSD + 1TB HDD/ at least 256GB M.2 SSD + 1TB HDD I/O Ports: Audio Jack, USB, HDMI, LAN Networking: Wireless LAN OS: at least Windows 11 Home Office: at least MS Office Home & Student 2021 Display: at least 21.5-in Others: Not Cloned, at least UHD Graphics		
3	8	unit	<b>Uninterrupted Power Supply (UPS)</b> -at least 650VA, with built-in AVR, at least 4 universal or NEMA sockets		
4	2	unit	<b>All-in-ONE Printer with Genuine Integrated Ink Tank System</b> -Print, Copy Scan Print Method: On-demand ink jet Print Resolution: at least 4800 x 1200 dpi or 1200 x 4800 dpi Copy Resolution: at least 600 x 600 dpi Scan Resolution: at least 600 x 1200 dpi Scanner Type: Flatbed Colour Image Scanner Paper Size: A4, Letter, Legal, User Defined		
5	4	unit	<b>Inkjet Printer</b> -with Genuine Integrated Ink Tank System Print Resolution: at least 720 x 720 dpi Paper Size: A4, Letter, Legal, User Defined		
6			<b>TERMS OF REFERENCE:</b> 1. Brand of the items being offered must be indicated in the quotation and brochure of the items being offered must be attached in the quotation. 2. With service facility in the locality for after sales service. 3. The procuring entity reserves the right to conduct product testing/inspection to determine the fitness of the items being offered by prospective suppliers.  <b>AFTER SALES SERVICE:</b> 1. One (1) year warranty on parts and service. 2. Replacement of defective item within 24 hours upon notification by the end-user.  <b>SCHEDULE OF REQUIREMENTS:</b> -Delivery within ten (10) days upon receipt of PO/NOA.		

*pen*

OCT 20 2023

THE BIDS AWARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

\_\_\_\_\_  
Supplier's authorized representative signature over printed name

Designation: \_\_\_\_\_

Contact No.: \_\_\_\_\_

Email Address.: \_\_\_\_\_

\_\_\_\_\_  
BAC CANVASSER