



Republic of the Philippines
Province of Pampanga
Bids and Awards Committee
Provincial Capitol, City of San Fernando, (P) / (045) 435-5901

OCT 20 2023

RFQ No. **230908**

P.R. No. / Date / End User / Purpose:

(23-3998 10/10/2023 GO Meals for the conduct of Barangay and Sangguniang Kabataan Elections 2023 simultaneous trainings and briefings of all Electoral Board Members, Dep-Ed supervisors and their support staff)

REQUEST FOR QUOTATION

Small Value Procurement

Company Name: _____
Address: _____
Tel. No.: _____

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than **4:00 p.m. OCT: 24 2023**

APPROVED BUDGET FOR
THE CONTRACT (ABC):
Php 86,100.00

ATTY. CECIL L. ANDIN
CHAIRPERSON *[Signature]*
Bids and Awards Committee

TERMS AND CONDITIONS

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS Registration Number, and Income/BIR Tax Return (for ABCs above P500,000.00) upon submission of quotation. In lieu of the Mayor's Permit and PhilGEPS Registration Number, the PhilGEPS Certificate of Platinum Membership may be submitted. For new businesses, submit the BIR Certificate of Registration in lieu of the ITR.
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
0			Meals for Barangay and SK Elections for the Conduct of Simultaneous Trainings and Briefings of all Electoral Board Members, DEPED Supervisors and their support staff. A. Meals for Command Conference, and Inter Agency Meetings		
1	112	pax	1st Conference AM Snacks: Ensaymada and Bottled Water 350 ml.		
2	112	pax	Lunch: Pork Adobo, Steamed rice, banana, bottled water 350 ml		
3	112	pax	PM Snacks: Pancit Guisado and bottled water 350 ml.		
4	112	pax	2nd Conference AM Snacks: Chicken sandwich and bottled water 350 ml.		
5	112	pax	Lunch: Chicken caldereta, steamed rice, banana, bottled water 350 ml.		
6	112	pax	PM Snacks: Pancit palabok and bottled water 350 ml.		
6			B. Meals for PNP Detailed Security Personnel at the Office of the Provincial Election Supervisor (OPES) and Staff		

[Signature]

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No.	Qty	Unit	Item Description	Unit Price	Total Price
7	11	pax	Day 1 AM Snacks: Ensaymada and bottled water 350 ml.		
8	11	pax	Lunch: Pork adobo, Steamed rice, banana, bottled water 350 ml.		
9	11	pax	PM Snacks: pancit gulsado and bottled water 350 ml.		
10	11	pax	Day 2 AM Snacks: Chicken sandwich and bottled water 350 ml.		
11	11	pax	Lunch: Chicken caldereta, steamed rice, banana, bottled water 350 ml.		
12	11	pax	PM Snacks: Pancit palabok and bottled water 350 ml.		
13	11	pax	Day 3 AM Snacks: Chicken empanada and bottled water 350 ml.		
14	11	pax	Lunch: Pork asado, steamed rice, banana, bottled water 350 ml.		
15	11	pax	PM Snacks: Spaghetti and bottled water 350 ml.		
16	11	pax	Day 4 AM Snacks: Siopao and bottled water 350 ml.		
17	11	pax	Lunch: Fried chicken, steamed rice, banana, bottled water 350 ml.		
18	11	pax	PM Snacks: Baked macaroni and bottled water 350 ml.		
19	11	pax	Day 5 AM Snacks: Ensaymada and bottled water 350 ml.		
20	11	pax	Lunch: Fried chicken, steamed rice, banana, bottled water 350 ml.		
21	11	pax	PM Snacks: Pancit canton and bottled water 350 ml.		
22	4	pax	Day 6 AM Snacks: Ham and Cheese sandwich and bottled water 350 ml.		
23	4	pax	Lunch: Chicken barbecue, steamed rice, banana, bottled water 350 ml.		
24	4	pax	PM Snacks: Chicken sandwich and bottled water 350 ml.		
25	4	pax	Day 7 AM Snacks: Egg sandwich and bottled water 350 ml.		
26	4	pax	Lunch: Pork menudo, steamed rice, banana, bottled water 350 ml.		
27	4	pax	PM Snacks: Siopao and bottled water 350 ml.		
28			<p>Terms of Reference:</p> <ol style="list-style-type: none"> 1. With food service facility in the locality to assure delivery of orders. 2. Must be packed in biodegradable packaging with disposable spoon and fork. <p>After Sales Service:</p> <p>-Delivered spoiled and soiled meals must be replaced within 1 hour.</p> <p>Schedule of Requirements:</p> <p>Date and place of delivery subject to at least 24 hours notification by the end-user.</p>		

Total Lot Price

Note: The winning supplier shall submit a duly signed and notarized Omnibus Sworn Statement prior to notice of award.

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OCT 20 2023

THE BIDS AWARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

Supplier's authorized representative signature over printed name
Designation: _____
Contact No.: _____
Email Address.: _____

BAC CANVASSER

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