



Republic of the Philippines
Province of Pampanga
Bids and Awards Committee
Provincial Capitol, City of San Fernando, (P) / (045) 435-5901

P.R. No./Date/End User: 23-3490 / 09-04-2023 / HRMO
Purpose: For Prov'l. Human Resources Management Office use.

RFQ No. 230795
SEP 14 2023

REQUEST FOR QUOTATION

Company Name: _____
Address: _____
Tel. No.: _____

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than **4:00 p.m. SEP 19 2023**

APPROVED BUDGET FOR
THE CONTRACT (ABC):
PhP 952,075.00

FRANCIS V. MASLOG
Vice Chairperson *mas*
Bids and Awards Committee

TERMS AND CONDITIONS:

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS Registration Number, and Income/BIR Tax Return (for ABCs above P500,000.00) upon submission of quotation. In lieu of the Mayor's Permit and PhilGEPS Registration Number, the PhilGEPS Certificate of Platinum Membership may be submitted. For new businesses, submit the BIR Certificate of Registration in lieu of the ITR.
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

Item No.	Quantity	Unit	Item Description	Unit Price	Total Price
1	1	pc	Executive Table Size: Approx. 36" depth x 72" width x 36" height Wood Kiln Dried Phil. Mahogany with High Quality Plywood No. of Drawer: 2 pcs. with inset pull handle stainless steel No. Drawer Lock: 1 with strike plate in zinc alloy Finish Nc Stain Finish Drawer guide imported heavy duty steel full extension Bearing slide with cabinet and caster with 1 cabinet Finish top polyurithane Body Nc stain finish		
2	14	pcs	L Shape table with Glass top Size: Approx. 60" depth x 48" length x 30" height Wood Kiln Dried Phil. Mahogany with High Quality Plywood No. of Drawer: 3 pcs. No. Drawer Lock: 1 with strike plate in zinc alloy		
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Item No.	Quantity	Unit	Item Description	Unit Price	Total Price
			Drawer guide imported heavy duty steel full extension		
			Bearing slide		
3	2	pcs	Visitor Chair		
			Size: Approx. 23 1/4" depth x 24" width x 34" height		
			Wood Kiln Dried Phil. Mahogany with High Quality Plywood		
			upholstery: upholstered coated back with high quality		
			foam with 28 density covered with black German leatherette		
			Finish: Nc Finish		
4	1	pc	Console-back Cabinet		
			Size: Approx. 14" depth x 48" width x 32" height		
			Wood Kiln Dried Phil. Mahogany with High Quality Plywood		
			No. of Cabinets: 4 pcs		
			Finish: Nc Nitrocellulose Base Wood Stain		
5	1	pc	Open Shelves		
			Size: Approx. 16" depth x 24" width x 30" height		
			Wood Kiln Dried Phil. Mahogany with High Quality Plywood		
			Finish: Nc Stain Finish		
6	2	pcs	Clerical Table with Glass Top		
			Size: Approx. 24" depth x 48" width x 30" height		
			Wood Kiln Dried Phil. Mahogany with High Quality Plywood		
			Front and sideboard		
			No. of Drawer: 3 pcs.		
			No. Drawer Lock: 1 pc with strike plate in zinc alloy		
			Drawer guide imported heavy duty		
			Top Glass 1/4 with pencil edge		
			Finish: Nc Wood Stain		
7	1	pc	Conference Table for 6 with Solid Top		
			Size: Approx. 44" depth x 72" length x 30" height		
			Wood Kiln Dried Phil. Mahogany with High Quality Plywood		
			Laminated with Solid Mahogany		
			Finish Top Polyurethane Leg		
			Finish Nc Stain Finish		
8	16	pcs	Mid Back Chair Office Chair		
			Size: Approx. 24" depth x 25" width x 38" height		
			Fabric: Upholstered back seat ficed PP arm rest		
			Polypropylene sewivel base leatherette upholstery nylon stain		
			Base Knee Tilting Gas Lift		
			Color: Black		
			Continue next page ... page 2 of 3		

Item No.	Quantity	Unit	Item Description	Unit Price	Total Price
9	1	pc	Executive High Chair Back Chair		
			Size: Approx. 24 3/4" depth x 24 3/8" width x 45 1/4" height		
			Fully Upholstered with black P.U. leatherette with arm rest		
			PVS leatherette upholstery nylon star base knee tilting gas lift		
			Color: Black		
10	6	pcs	Conference Chair		
			Size: Approx. 20" width x 22" depth x 40" height		
			Fully Upholstered with black leatherette		
			Finish: Nc Finish		
			Terms of Reference:		
			1. With service facility in the locality for after sales service		
			2. The procuring entity reserves the right to conduct product testing/inspection to determine the fitness of the items offered by prospective supplier.		
			After Sales Service:		
			1. One (1) year warranty on manufacturing defects.		
			2. Replacement of defective items within 24 hours upon notification by the end user.		
			Schedule of Requirements:		
			Delivery within ten (10) days upon receipt of NOA/PO.		
			x-x-x-x-x-x-x-x-x-x-x-x-x-x page 3 of 3		
			Total Lot Price		

Note: The winning supplier shall submit a duly signed and notarized Omnibus Sworn Statement prior to notice of award.

THE BIDS AWARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

 Supplier's authorized representative signature over printed name
 Designation: _____
 Contact No.: _____
 Email Address.: _____

 BAC Canvasser

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