



Republic of the Philippines
Province of Pampanga
Bids and Awards Committee
Provincial Capitol, City of San Fernando, (P) / (045) 435-5122

P.R. No./Date/End User: 23-3320 / 08-23-2023 / PG-ENRO

RFQ No. 230792

Purpose: For Office use.

SEP 14 2023

REQUEST FOR QUOTATION
(SHOPPING)

Company Name: _____
Address: _____
Tel. No. : _____

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than ~~4:00 p.m.~~ **SEP 19 2023**

APPROVED BUDGET FOR
THE CONTRACT (ABC):
PhP 406,000.00

FRANCIS V. MASLOG
Vice Chairperson *Francis*
Bids and Awards Committee

TERMS AND CONDITIONS:

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS Registration Number upon submission of quotation. In lieu of Mayor's Permit and PhilGEPS Registration Number, the PhilGEPS Certificate of Platinum Membership maybe submitted. For new businesses, submit the BIR Certificate of Registration.
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

Item No.	Quantity	Unit	Item Description	Unit Price	Total Price
1	1	unit	Laptop Computer		
			Specifications:		
			Processor: at least 12M Cache, up to 4.70 GHz, at least 10 Cores and 12 Threads		
			Memory: at least 8GB		
			Storage: at least 512GB SSD / 512GB M.2 SSD		
			Graphics: at least integrated GPU with up to 1340Mhz speed		
			Display: at least 14"		
			OS: at least Window 11		
			Office: at least MS Office Home & Student 2021		
			Others: with Built-in Camera and Laptop Bag		
2	2	sets	Desktop Computer with All-in-One Printer with ADF and Duplex Document Scanner		
			Desktop Computer Specifications:		
			Processor: at least 20M Cache, up to 4.6 GHz, at least 10 Cores and 16 Threads		
			Memory: at least 8GB DDR4		
			Continue next page ... page 1 of 3		

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Item No.	Quantity	Unit	Item Description	Unit Price	Total Price
			Storage: at least 256GB SSD + 1TB HDD/ at least 256GB M.2 SSD + 1TB HDD		
			I/O Ports: Audio Jack, USB , HDMI, LAN		
			Networking: Wireless LAN		
			OS : at least Windows 11 Home		
			Office: at least MS Office Home & Student 2021		
			Display: at least 21.5-in		
			Others: Not cloned, at least UHD Graphics		
			All-in-One Printer Specifications:		
			with Genuine Integrated Ink Tank System		
			-Print, Copy Scan		
			Print Method: On-demand Ink Jet		
			Print Resolution: at least 4800 x 1200 dpi or 1200 x 4800dpi		
			Copy Resolution: at least 600 x 600 dpi		
			Scan Resolution: at least 600 x 1200 dpi		
			Scanner Type: Flatbed Colour Image Scanner		
			Paper Size: A4, Letter, Legal, User Defined		
			Duplex Document Scanner Specifications:		
			Type: ADF, Sheet-fed, one pass duplex color scanner		
			Color Contact Image Sensor (CIS)		
			Optical Resolution: up to 600dpi		
			Scanning Speed: up to 35 ppm		
			ADF Document Sizes: A4, Letter, Legal		
			ADF Daily Duty Cycle: up to 4000 sheets		
3	1	unit	Large Format Printer Plotter		
			Specifications:		
			Type: 36" Printer		
			Memory: at least 1GB		
			Resolution: up to 2400 x 1200 dpi		
			Print Cartridge: at least 4 colour (Black-Pigment, Cyan, Yellow, Magenta)		
			Paper Size: up to 36"		
			Media Type: at least Plain Paper and Heavy Coated Paper		
			Paper Handling: at least Roll Paper and Cut Paper		
			Interfaces: at least USB Port, LAN, Wifi		
			Terms of Reference:		
			1. The procuring entity reserve the right to conduct product testing/inspection to determine the fitness of the product/s being offered by the prospective supplier.		
			2.Brand/model/type of the item/s being offered must be indicated in the quotation and submit brochure together with the quotation.		
			3. With service facility in the locality for after sales service.		
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Item No.	Quantity	Unit	Item Description	Unit Price	Total Price
			After Sales Service:		
			1.At least One (1) year warranty on parts and service.		
			2.Replacement of defective item/s within 24 hours upon notification by the end-user.		
			Schedule of Requirements:		
			Delivery within ten (10) days upon receipt of PO/NOA.		
			x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x page 3 of 3		
			Total Lot Price		

THE BIDS AWARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

Supplier's authorized representative signature over printed name
Designation: _____
Contact No.: _____
Email Address.: _____

BAC Canvasser

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