



Republic of the Philippines
Province of Pampanga
Bids and Awards Committee
Provincial Capitol, City of San Fernando, (P) / (045) 435-5122

P.R. No./Date/End User: 23-2943/7-21-23/PDRRMO

RFQ No. 230686

Purpose: Capability Strengthening for Disaster Risk Reduction Practitioners on Gender Integrated Community Based Disaster Risk Reduction and Management (GICBDRRM) among costal communities in Sasmuan, Pampanga (Phase 1) on August -October 2023

AUG 07 2023

**REQUEST FOR QUOTATION
(SHOPPING)**

Company Name: _____
Address: _____
Tel. No. : _____

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than 9:00 a.m. (AUG 11 2023) :

APPROVED BUDGET FOR
THE CONTRACT (ABC):
PhP 83,850.00

FRANCIS V. MASLOG
Vice-Chairperson *pen*
Bids and Awards Committee

TERMS AND CONDITIONS:

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS Registration Number upon submission of quotation. In lieu of Mayor's Permit and PhilGEPS Registration Number. The PhilGEPS Certificate of Platinum Membership may be submitted. For new businesses, submit the BIR Certificate of Registration.
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

| Item No. | Quantity | Unit | Item Description | Unit Price | Total Price |
|------------------------------------|----------|------|--|------------|-------------|
| 1 | 48 | pc | Permanent Marker, Broad, Black | | |
| 2 | 48 | pc | Permanent Marker, Broad, Red | | |
| 3 | 48 | pc | Permanent Marker, Broad, Blue | | |
| 4 | 240 | pc | Ball pen, Black | | |
| 5 | 30 | ream | Bond Paper, A4, 80gsm | | |
| 6 | 240 | pc | Steno Notebook | | |
| 7 | 20 | box | Pencil No. 2 (12 pcs/box) | | |
| 8 | 240 | pc | ID Badge with Lace, 10x8 cm | | |
| 9 | 275 | pc | Brown Envelope, Long | | |
| 10 | 3 | btl | Ink, Printer, Black, Brother BT5000, 108 ml | | |
| 11 | 3 | btl | Ink, Printer, Cyan, Brother BT5000, 48.8 ml | | |
| 12 | 3 | btl | Ink, Printer, Yellow, Brother BT5000, 48.8 ml | | |
| 13 | 3 | btl | Ink, Printer, Magenta, Brother BT5000, 48.8 ml | | |
| 14 | 2 | pc | Toner, Brother TN-2380 | | |
| 15 | 60 | roll | Tape, Masking, 1 inch, 24mm, 50 meters length | | |
| 16 | 80 | pc | Manila Paper | | |
| 17 | 80 | pc | Cartolina (Assorted color) | | |
| Continue next page.....Page 1 of 2 | | | | | |

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| Item No. | Quantity | Unit | Item Description | Unit Price | Total Price |
|----------|----------|------|--|------------|-------------|
| 18 | 24 | pack | Special paper, letter, white, 10 pcs./pack, 180 gsm | | |
| 19 | 240 | pc | Certificate Holder, A4 | | |
| | | | Terms of Reference: | | |
| | | | 1. Brand/Model/Type of the item/s being offered must be indicated in the quotation. | | |
| | | | 2. The Procuring entity reserves the right to conduct product testing inspection if necessary to determine the fitness of the item/s being offered by prospective supplier/s | | |
| | | | After Sales Service: | | |
| | | | -Replacement of the defective items within 24 hours upon Notification by the end-user. | | |
| | | | Schedule of Requirements: | | |
| | | | Delivery within five (5) days upon receipt of NOA/PO | | |
| | | | x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x Page 2 of 2 | | |
| | | | | | |
| | | | | | |
| | | | Total Lot Price | | |

THE BIDS AWARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

Supplier's authorized representative signature over printed name
Designation: _____
Contact No.: _____
Email Address: _____

BAC Canvasser

* JCL

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