



Republic of the Philippines
 Province of Pampanga
 Bids and Awards Committee
 Provincial Capitol, City of San Fernando, (P) / (045) 435-5122

P.R. No./Date/End User: 22-4493 (HI) / 11-28-2022 / DPMMH
 Purpose: For the preventive maintenance for the Generator sets.

RFQ No. 220922
 DEC 05 2022

REQUEST FOR QUOTATION

Company Name: _____
 Address: _____
 Tel. No. : _____

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than 2:00 a.m. DEC 09 2022

APPROVED BUDGET FOR
 THE CONTRACT (ABC):
 PhP 95,000.00

FRANCIS V. MASLOG
 Vice Chairperson *Francis*
 Bids and Awards Committee

TERMS AND CONDITIONS:

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS Registration Number, and Income/BIR Tax Return (for ABCs above P500,000.00) upon submission of quotation. In lieu of the Mayor's Permit and PhilGEPS Registration Number, the PhilGEPS Certificate of Platinum Membership may be submitted. For new businesses, submit the BIR Certificate of Registration in lieu of the ITR.
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

Item No.	Quantity	Unit	Item Description	Unit Price	Total Price
1	1	unit	300KVA Generator Set for Main Building		
			Inclusion of:		
			A. Engine Oil 25 liters		
			B. Coolant – 22.7 liters		
			C. Oil Filter – 1 piece		
			D. Air Filter – 1 piece		
			E. Water/Fuel Separator – 1 piece		
			F. Fan Belt – 1 piece		
			G. Fuel Filter – 1 piece		
			H. Coolant Filter		
2	1	unit	125KVA Generator Set for Diagnostic Building		
			Inclusion of:		
			A. Engine Oil – 12 liters		
			B. Coolant - 15 liters		
			C. Oil Filter – 1 piece		
			Continue next page ... page 1 of 2		

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Item No.	Quantity	Unit	Item Description	Unit Price	Total Price
			D. Air Filter – 1 piece		
			E. Water/Fuel Separator – 1 piece		
			F. Fan Belt – 1 piece		
			G. Fuel Filter – 1 piece		
3	1	unit	100KVA Generator Set for Admin. Building		
			Inclusion of:		
			A. Engine Oil – 12 liters		
			B. Coolant - 15 liters		
			C. Oil Filter – 1 piece		
			D. Air Filter – 1 piece		
			E. Fuel Filter – 1 piece		
			F. Water/Fuel Separator – 1 piece		
			G. Fan Belt – 1 piece		
			(See attached Certification of Terms and Reference)		
			After Sales Service:		
			-24/7 service call availability for minor and major unit malfunctions		
			-With service facility within the locality for after sales service		
			-One (1) year warranty on labor and supplied materials from the date of completion, testing and acceptance.		
			Schedule of Requirements:		
			-Within ten (10) days upon receipt of PO/NOA		
			Manpower Requirements:		
			-At least one (1) Licensed Mechanical Engineer.		
			-At least one (1) TESDA Certified Technician.		
			X-X-X-X-X-X-X-X-X-X-X-X-X-X page 2 of 2		
			Total Lot Price		

Note: The winning supplier shall submit a duly signed and notarized Omnibus Sworn Statement prior to notice of award.

THE BIDS AWARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

Supplier's authorized representative signature over printed name
Designation: _____
Contact No.: _____
Email Address.: _____

BAC Canvasser

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**TERMS OF REFERENCE
CERTIFICATE OF COMPLIANCE
SERVICE CHART CHECKLIST**

Building Name: _____

ITEMS	SPECIFICATIONS	COMPLIANCE
COOLING SYSTEM		
	Check and inspect, adjust, replace, clean repair the following:	
1.	Coolant	
2.	Fan belt	
3.	Hoses	
4.	Radiator Fins	
FUEL SYSTEM		
1.	Engine and Supply system	
2.	Fuel Level	
3.	Fuel connections	
AIR INDUCTION AND EXHAUST SYSTEM		
1.	Air filter element	
2.	Air Filter indicators	
3.	Air intake flow	
4.	Exhaust system and brackets	
LUBRICATING SYSTEM		
1.	Oil between the add and full mark	
2.	Crank case breather	
3.	Engine oil level	
STARTING SYSTEM		
1.	Starter operation	
2.	Battery fluid and battery terminals	
3.	Battery connection	
4.	Battery charger	
CONTROL PANEL		
1.	Wiring components	
2.	Switches and breakers	
3.	Engine protective device	
GENERAL		
1.	Loose connction and burnt wire	
2.	Abnormal sound and generator vibrations	
3.	Conduct safety shutdown	

SUPPLIER'S AUTHORIZED REPRESENTATIVE SIGNATURE OVER PRINTED NAME

DESIGNATION: _____