



Republic of the Philippines
 Province of Pampanga
 Bids and Awards Committee
 Provincial Capitol, City of San Fernando, (P) / (045) 435-5122

P.R. No./Date/End User: 23-0324/1-23-23/GO
 Purpose: For the use of GO-Records

RFQ No. 230071
 JAN 30 2023

REQUEST FOR QUOTATION
 (SHOPPING)

Company Name: _____
 Address: _____
 Tel. No. : _____

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than 9:00 AM FEB 03 2023 :

APPROVED BUDGET FOR
 THE CONTRACT (ABC):
 PhP 99,000.00

FRANCIS W. MASLOG
 Vice Chairperson
 Bids and Awards Committee

TERMS AND CONDITIONS:

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS Registration Number. For new businesses, submit the BIR Certificate of Registration.
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

Item No.	Quantity	Unit	Item Description	Unit Price	Total Price
1	1	unit	Desktop Computer		
			Processor: at least 18M Cache, at least 2.90 Ghz to 4.10 Ghz at least 6 cores and 8 threads		
			Memory: 8GB DDR4		
			Storage: at least 256 GB SSD + 1TB HDD/at least 256 GB M.2 SSD + 1TB HDD		
			Graphics: at least 2 GB		
			I/O Ports: Audio Jack, USB, HDMI, LAN		
			Networking: Wireless LAN		
			OS: Windows 10 Home SL		
			Display: at least 21.5-in, 1920x1080		
			Others: Not cloned		
2	1	unit	Duplex Document Scanner		
			Type: ADF, sheet-fed, one pass duplex color scanner Color Contact Image sensor (CIS)		
			Optical Resolution: at least 300 dpi		
			Scanning Speed: at least 35 ppm		
			ADF Document Size: at least A4, Letter, Legal		
			ADF Daily Duty Cycle: at least 3000 sheets		

Continue next page....Page 1 of 2

pm

Item No.	Quantity	Unit	Item Description	Unit Price	Total Price
3	1	unit	All-in-one Printer		
			-With Genuine Integrated Ink Tank System		
			-Print, Copy, Scan		
			Print Method: on-demand ink jet		
			Print Resolution: at least 4800x1200 dpi		
			Copy Resolution: at least 600x600 dpi		
			Scan Resolution: at least 600x1200 dpi		
			Scanner Type: flatbed colour image scanner		
			Paper size: A4, Letter, Legal, User defined		
			Terms of Reference:		
			-Brand of the items offered must be indicated in the quotation		
			-The procuring entity reserves the right to conduct product testing/ inspection if necessary to determine the fitness of the items being offered by prospective supplier/s		
			After Sales Service:		
			-One (1) year warranty on parts and service		
			-Replacement of defective items within 24 hours upon notification by the end-user.		
			Schedule of Requirements:		
			Delivery within ten (10) days upon receipt of NOA/PO		
			x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x Page 2 of 2		
			Total Lot Price		

THE BIDS AWARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

Supplier's authorized representative signature over printed name
Designation: _____
Contact No.: _____
Email Address: _____

BAC Canvasser

* JCL

Pen