



Republic of the Philippines  
Province of Pampanga  
Bids and Awards Committee  
Provincial Capitol, City of San Fernando, (P) / (045) 435-5122

P.R. No./Date/End User: 22-4627/12-6-22/Prov'l. Assessor's Office

RFQ No. 220994

Purpose: For printing of revised TMCR and Tax Declarations (during general revision), etc. **DEC 14 2022**

REQUEST FOR QUOTATION

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Tel. No. : \_\_\_\_\_

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than **4:00 p.m. DEC 19 2022** :

APPROVED BUDGET FOR  
THE CONTRACT (ABC):  
PhP 358,000.00

**FRANCIS V. MASLOG**  
Vice-Chairperson *pm*  
Bids and Awards Committee

TERMS AND CONDITIONS:

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS Registration Number, and Income/BIR Tax Return (for ABCs above P500,000.00) upon submission of quotation. In lieu of the Mayor's Permit and PhilGEPS Registration Number, the PhilGEPS Certificate of Platinum Membership may be submitted. For new businesses, submit the BIR Certificate of Registration in lieu of the ITR.
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

Item No.	Quantity	Unit	Item Description	Unit Price	Total Price
1	10	units	<b>Over Head Scanner</b>		
			Specs:		
			Sensor: CMOS or Lens reduction optics		
			Optical Resolution: at least 250 dpi		
			Scanning Format: A4, Letter, Legal, A3		
			Scanning Speed: at least 3 seconds		
			Scanning Format: at least JPG		
			Export Format: JPG, PDF, Searchable PDF, Word, Excel		
			USB: At least 2.0 High Speed		
2	2	units	<b>A3+Printer Specifications</b>		
			-With Genuine Integrated Ink Tank System		
			Print Method: On-demand Ink Jet		
			Print Direction: Bi-directional printing, Uni-directional printing		
			Maximum Resolution: 5760x1440 dpi		
			Paper Size: A3+, A3, A4, Letter, Legal, User-defined		
			Maximum Paper Size: 12.95 x 44"		
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*pm*



Item No.	Quantity	Unit	Item Description	Unit Price	Total Price
			Connectivity: USB 2.0 Hi-speed		
			Print Speed: Approx. 15/5.5 ipm (Bk/Cl)		
			Warranty: 1 year warranty on parts and services		
			<b>Terms of Reference:</b>		
			-Brand of the items offered must be indicated in the quotation		
			-Must be an authorized dealer/distributor/sub-dealer/sub-distributor of the brand offered.		
			-Supplier or brand offered must have service facility in the locality		
			-The procuring entity reserves the right to conduct product testing/ Inspection to determine the fitness of the item/s being offered by perspective supplier		
			<b>After Sales Service:</b>		
			-One (1) year warranty on parts and service		
			-Replacement of defective items within 24 hours upon notification By the end-user.		
			<b>Schedule of Requirements:</b>		
			Delivery within ten (10) days upon receipt of PO		
			X-X-X-X-X-X-X-X-X-X-X-X-X-X Page 2 of 2		
			<b>Total Lot Price</b>		
Note.: The winning supplier shall submit a duly signed and notarized Omnibus Sworn Statement prior to notice of award.					

THE BIDS AWARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

\_\_\_\_\_  
 Supplier's authorized representative signature over printed name  
 Designation: \_\_\_\_\_  
 Contact No.: \_\_\_\_\_  
 Email Address. \_\_\_\_\_

\_\_\_\_\_  
 BAC Canvasser

\* JCL

*Plus*