



Republic of the Philippines  
Province of Pampanga  
Bids and Awards Committee  
Provincial Capitol, City of San Fernando, (P) / (045) 435-5122

P.R. No./Date/End User: 22-3288 / 09-7-2022 / RPDH  
Purpose: For Accounting and Philhealth claims use.

(Reposting) RFQ No. 220660  
DEC 19 2022

REQUEST FOR QUOTATION  
(SHOPPING)

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Tel. No. : \_\_\_\_\_

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than 9:00 a.m. DEC 23 2022

APPROVED BUDGET FOR  
THE CONTRACT (ABC):  
PhP 81,900.00

FRANCIS V. MASLOG  
Vice Chairperson *mas*  
Bids and Awards Committee

TERMS AND CONDITIONS:

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS Registration Number. For new businesses, submit the BIR Certificate of Registration.
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

Item No.	Quantity	Unit	Item Description	Unit Price	Total Price
1	1	unit	<b>Dot Matrix (24-Pin) Printer</b>		
			Print Method: Impact dot matrix		
			Number of Pins in Head: 24-pin		
			Print Direction: Bi-direction		
			Paper Size: Cut-Paper – A4, Letter, Legal, A3		
			Continuous Paper – L (4.0 – 22.0") W (4.0 – 10.0")		
			Paper Feeding: Friction, Push Tractor		
			Copies: Original + 5 copies		
			Interface: USB and Parallel Ports		
			Ribbon Cartridge: Fabric Ribbon Cartridge (Black)		
2	1	unit	<b>Duplex Document Scanner</b>		
			Type: ADF, Sheet-fed, one-pass duplex color scanner		
			Color Contrast Image Sensor (CIS)		
			Optical Resolution: at least 300 dpi		
			Scanning Speed: at least 20 ppm		
			ADF Document Sizes: A4, Letter, Legal		
			ADF Daily Duty Cycle: at least 1000 sheets		
			<b>Continue next page ... page 1 of 2</b>		

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Item No.	Quantity	Unit	Item Description	Unit Price	Total Price
			<b>Terms &amp; Conditions:</b>		
			1. Brochure of the items being offered must be attached or brand/model/type of the items being offered must be indicated in the quotation.		
			2. Brand offered must have at least one (1) service facility in the province.		
			3. The procuring entity reserves the right to conduct product testing/inspection if necessary to determine the fitness of the item/s being offered by prospective suppliers.		
			<b>After Sales Service:</b>		
			1. One (1) year warranty on parts and service.		
			2. Replacement of defective items within 24 hours upon notification by the end-user within the warranty period.		
			<b>Schedule of Requirements</b>		
			Delivery within ten (10) days upon receipts of PO/NOA		
			x-x-x-x-x-x-x-x-x-x-x-x-x-x Page 2 of 2		
			Total Lot Price		

THE BIDS AWARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

\_\_\_\_\_  
 Supplier's authorized representative signature over printed name  
 Designation: \_\_\_\_\_  
 Contact No.: \_\_\_\_\_  
 Email Address.: \_\_\_\_\_

\_\_\_\_\_  
BAC Canvasser

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